



2018-2019 Deptford Public Schools Chain of Command

This document is designed to offer you the most effective path to resolving any issue you may encounter with your child's educational experience. Please follow these important steps in our staff hierarchy to ensure your concern is handled in an efficient professional manner. Please understand if a step in the chain of command is bypassed, you will be redirected back to the previous office or person.

On matters involving instruction at your child's school:

1. Classroom Teacher
2. Department Head (if applicable)
3. Guidance Counselor or Case Manager if your child has an IEP
4. Vice Principal (if applicable)
5. Principal
6. Instructional Supervisor
7. Chief Academic Officer
8. Superintendent

On matters involving student discipline at your child's school:

1. Classroom Teacher
2. Guidance Counselor or Case Manager if your child has an IEP
3. Vice Principal (if applicable)
4. Principal
5. Chief Academic Officer
6. Superintendent

On matters involving student social, emotional, behavioral concerns:

1. Guidance Counselor or Case Manager if your child has an IEP
2. Student Assistance Counselor (if applicable)
3. Vice Principal (if applicable)
4. Principal
5. Director or Assistant Director of Special Services
6. Chief Academic Officer
7. Superintendent

On matters involving facilities or buildings & grounds:

1. Principal
2. Business Administrator
3. Superintendent

On matters involving school security:

1. Principal
2. Business Administrator
3. Superintendent

On matters involving 504, IEP and Special Education Services:

1. Case Manager
2. Guidance Counselor
3. Vice Principal
4. Principal
5. Director or Assistant Director of Special Services
6. Chief Academic Officer
7. Superintendent

On matters involving athletics or extracurriculars:

1. Coach/Advisor
2. Athletic Director (if applicable)
3. Vice Principal (if applicable)
4. Principal
5. Chief Academic Officer
6. Superintendent

On matters involving Parent Portal access:

1. Technology Office (located at Deptford HS)

On matters involving Transportation:

1. Transportation Supervisor
2. Business Administrator
3. Superintendent

On matters involving Registration/ Enrollment/ Residency:

1. District Registrar
2. Assistant Director of Special Services (Homeless Liaison)
3. Chief Academic Officer
4. Superintendent

Mission Statement

Deptford Township Schools will foster an environment of high expectations which empowers all students to succeed and contribute in a rapidly changing and competitive global community.