

A regular meeting of the Board of Education of the Township of Deptford was held at the above place and date at 7:00p.m. prevailing time.

The meeting was called to order by Mrs. Rachel Green at 7:00p.m.

Statement: In accordance with the Sunshine Law: Notice of this meeting has been provided to the South Jersey Times, the Courier Post, the District Website, and the Municipal Clerk of the Township of Deptford to be posted in a public place.

ROLL CALL OF MEMBERS

Present

Stacy Gray
Laura Newcomb
Joseph Wilson
Linda Rosser
Donald Condo
Marianne Covely
Rachel Green

Absent

Jeanine Donohue
Fredrick Corsey

Also Present

Mr. Paul Spaventa, Interim Superintendent
Mrs. Carolyn Morehead, Assistant Superintendent
Mr. Michael Griggel, School Business Administrator/Board Secretary
Mr. Rob Muccilli, Attorney – Capehart Scatchard

Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Mrs. Newcomb, seconded by Mrs. Covely, on the recommendation of the Interim Superintendent to approve the Open Session and Executive Session minutes of the meeting held November 11, 2014 with a change to the Open Session Minutes indicating that Mrs. Green left for work.

Motion carried. Roll call vote (7-0).

SUPERINTENDENT'S REPORT

Nothing to report.

POLICY

Motion by Mrs. Gray, seconded by Mrs. Covely, on the recommendation of the Interim Superintendent to approve the following:

1. Second reading of Policy 1581 Victim of Domestic or Sexual Violence Leave (M) (New) as attached (**Policy Attachment 1**).
2. Second reading of Policy 3125 Employment of Teaching Staff Members (M) (Revised) as attached (**Policy Attachment 2**).
3. Second reading of Policy 4125 Employment of Support Staff Members (M) (Revised) as attached (**Policy Attachment 3**).
4. Second reading of Policy & Regulation 3240 Professional Development for Teachers and School Leaders (M) (Revised) as attached (**Policy Attachment 4**).
5. Second reading of Policy & Regulation 2412 Home Instruction Due to Health Condition (M) (Revised) as attached (**Policy Attachment 5**).

6. Second reading of Policy & Regulation 2417 Student Intervention and Referral Services (M) (Revised) as attached (**Policy Attachment 6**).
7. Second reading of Policy & Regulation 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Revised) (**Policy Attachment 7**).
8. First reading of Policy 2624 Grading System (Revised) as attached (**Policy Attachment 8**).
9. First reading of Policy 0164 Conduct of Board Meeting (Revised) as attached (**Policy Attachment 9**).
10. First reading of Policy 2430 Co-Curricular Activities (M)(Revised) as attached (**Policy Attachment 10**).
11. First reading of Policy & Regulation 5610 Suspension (M) (Revised) as attached (**Policy Attachment 11**).
12. First reading of Policy & Regulation 5611 Removal of Students for Firearms Offenses (M) (Revised) as attached (**Policy Attachment 12**).
13. First reading of Policy (Revised) & Regulation (New) 5612 Assaults on District Board of Education Members or Employees (M) as attached (**Policy Attachment 13**).
14. First reading of Policy & Regulation 5613 Removal of Students for Assaults with Weapons Offenses (M) (New) as attached (**Policy Attachment 14**).
15. First reading of Policy 5620 Expulsion (Revised) as attached (**Policy Attachment 15**).
16. First reading of Policy & Regulation 8462 Reporting Potentially Missing or Abused Children (M) (Revised) as attached (**Policy Attachment 16**).
17. First reading of Policy 2363.1 Pupil Use of Privately Owned Technology for Grade 6 Students (New) as attached (**Policy Attachment 17**).
18. Field Trips as listed below:

DATE	ACTIVITY	SUBJECT/GRADE	SCHOOL/TEACHER	COST
11/21/14	OLWEUS Kick-Off Oak Valley School	DHS Activities & Athletics	DHS – Gigliotti DHS – Mosiondz DHS - Armstrong	\$0.00
12/06/14	<i>A Christmas Carol</i> McCarter Theatre Princeton	DHS – Culture Club	DHS – Sommers	\$19.00 admission
12/12/14	Filomena’s Rotary Club Luncheon	DHS – Jazz Combo	DHS - Cox	\$0.00
12/17/14	Twin Cedars Nursing/Assisted Living Center Wenonah	DHS - Rotary Interact & RAP Group	DHS – Quenzel DHS – Woodrow	\$0.00
02/06/15	Jazz Ensemble Shawnee High School	DHS	DHS – Cox	\$100 registration fee
04/16/15	Medieval Times Lynhurst, NJ	MMS – 7 th Grade	MMS – Orio	\$55.00 admission
04/17/15	Scotland Run Nature center & Park	GI – 5 th Grade	GI – Blose	\$5.00 transportation
05/08/15	<i>Miss Nelson is Missing</i> TD Bank Arts Centre Washington Lake Park	GI – 2 nd Grade	GI – Haynie GI – Wittkorn GI – Cabry GI – Dimasi GI – Ferrara	\$9.00 admission \$5.00 transportation
06/05/15	Franklin Institute Philadelphia	LT – 4 th Grade	LT – Dolbow LT – Jacob LT – DiLorenzo LT – Posey LT - Kowalski LT - Douglass	\$10.00 admission \$5.00 transportation

19. Principal’s Report, Fire Drills and Security Drills for the month of October, 2014 as attached (**Policy Attachment 19**).
20. Out of District placements as follows:

School	Program	Student ID	Tuition Rate	Other Billable Rates	Effective Date
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Yale, Williamstown	Emotionally Disturbed	300000228	\$58,860.90		10/29/14
Bankbridge North	Emotionally Disturbed	999000166	\$32,940.00		11/12/14
Bankbridge North	Emotionally Disturbed	400002174	\$32,940.00		11/12/14
Parkview School	ESY Program	700004281	\$750.00		7/1/14
Bankbridge Development Center	PreSchool Disabled	110000006	\$34,350.00	\$34,650.00 1:1 aide	10/8/14

21. 2014-2015 Progress Target Action Plans for schools that did not meet their targets in 2014: Good Intent, Lake Tract, Monongahela Middle School, Oak Valley and Shady Lane as attached (**Policy Attachment 21**).
22. Acknowledgement of homeschooled student 600002133 effective for the 2014-2015 school year.
23. First reading of Regulation 7300.5 Disposition of Historically Significant Property (New) as attached (**Policy Attachment 23**).

Motion carried. Roll call vote (7-0).

PERSONNEL

Motion by Mrs. Covely, seconded by Mrs. Newcomb, on the recommendation of the Interim Superintendent to approve the following:

1. RETIREMENTS, RESIGNATIONS AND TERMINATIONS
 - a. Resignation of Jenine Vincent, teacher aide, effective December 23, 2014.
2. LEAVES OF ABSENCE

LEAVES OF ABSENCE	LEAVE REQUESTED	FEDERAL MEDICAL LEAVE	NJ FLA	USE OF SICK DAYS
70691746, HS, Caregiver	11/13/14 - 11/21/14	N/A	11/13/14 - 11/21/14	Unpaid 11/13/14 - 11/21/14
70783279, HS, Maternity, REVISION	11/21/14 - 3/31/15 previously approved 12/4/14 - 4/2/15	11/21/14 - 2/20/15	2/23/15 - 3/31/15	11/21/14 - 12/18/14 personal 12/19/14 - 12/23/14 unpaid 1/5/15 - 3/31/15
70558325, Food Services, Medical	11/19/14 - 11/26/14	11/19/14 - 11/26/14	N/A	11/19/14 - 11/26/14
70233606, Transportation, Medical	11/25/14 - 12/15/14	11/25/14 - 12/15/14	N/A	11/25/14 - 12/15/14
70299227, MMS, Medical, REVISION	9/19/14 - 6/19/15 previously approved 9/19/14 - 10/31/14	9/19/14 12/12/14	N/A	9/19/14 - 10/1/14 personal 10/2/14 - 10/6/14 unpaid 10/7/14 - 6/19/15

70789342, Cafeteria, Food Service	11/26/14 - 12/8/14	N/A	11/26/14 - 12/8/14	unpaid 11/26/14 - 12/8/14
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3. TRANSFERS - NONE

4. EMPLOYMENT

- a. Kelly Lynd as a teacher aide at Monongahela Middle School effective November 26, 2014 for the 2014-2015 school year, at a rate of \$180 per day as per the applicable Unit Agreement (pending Criminal History Background Clearance and pertinent paperwork) (new position).
- b. Hope Keller, substitute school nurse, effective November 25, 2014 for the 2014-2015 school year, at a rate of \$125.00 per day as previously approved by the Board.
- c. Elvira Masciulli, substitute bus aide, effective November 26, 2014, at a rate of \$9.50 per hour, as previously approved by the Board for the 2014-2015 school year.

5. PROMOTIONS – NONE

6. PROFESSIONAL DEVELOPMENT as listed:

EMPLOYEE	DATE	CONFERENCE/WORKSHOP	LOCATION	REGISTRATION COST
Tricia Lutz	11/05/14	School Improvement Panel Workshop	Collingswood	\$0.00
Nicholas Sheairs	11/18/14	Boiler Licensed Testing	Vineland	\$0.00
Graham Hall	11/18/14	HESAA Training Institute	RCGC	\$0.00
Reminka Williams	11/18/14	HESAA Training Institute	RCGC	\$0.00
Michael Nicely	11/20/14 12/15/14 01/07/15 02/09/15 03/13/15 04/13/15 05/18/15	Community Based Instruction for Students with Disabilities	LRC Mullica Hill	\$77.00
Kristine Costino	11/24/14	Student Crisis Training	Westville	\$0.00
Mervat Gerges	12/04/14	A Stepped Care Approach to the Complex Puzzle of Self-Injury	Somerset	\$0.00
Anne Denning	12/05/14	AAP's Publisher Book Buzz	Philadelphia	\$0.00
Mike Armstrong	12/05/14	Atlantic/Cape Honors Band Rehearsal	Mainland High School	\$0.00
Kristine Costino	12/15/14 12/16/14	PECS Level 1 Training: Basic 2 Day Workshop	Sewell	\$275.00
Daisy Cuevas	12/15/14 12/16/14	PECS Level 1 Training: Basic 2 Day Workshop	Sewell	\$275.00
Lena Patterson	12/15/14 12/16/14	PECS Level 1 Training: Basic 2 Day Workshop	Sewell	\$275.00
Amanda Swartz	12/15/14 12/16/14	PECS Level 1 Training: Basic 2 Day Workshop	Sewell	\$275.00
Catherine Kolodzey	12/15/14 12/16/14	PECS Level 1 Training: Basic 2 Day Workshop	Sewell	\$275.00
Mervat Gerges	12/16/14	Transition from School to Adult Life	LRC Mullica Hill	\$0.00
Debbie Rivers	01/09/15 01/10/15 01/11/15	Athletic Trainers Association Convention	Philadelphia	\$150.00
Mervat Gerges	01/29/15	Planning for a Students Transition to Adult Life	EIRC Mullica Hill	\$0.00
Sherry McAteer	02/24/15 02/25/15	AVID District Leadership #4	Atlanta, GA	\$0.00

	02/26/15			
	02/27/15			

7. OTHER

- a. Kelly Volpe and Bonnie Lubonski, Middle School Field Hockey advisors, for the 2014-2015 school year at a stipend of \$3,460 (split stipend) as per the applicable Unit agreement.
- b. William Fahy, High School, First Assistant Girls Basketball Coach, for the 2014-2015 Winter season, at a stipend of \$3,876 as per the applicable Unit agreement.
- c. Sean Gambale, High School, Volunteer Wrestling coach, for the 2014-2015 Winter season.
- d. The following High School coaches for the 2014-2015 Winter Cheerleading Program at the approved stipend per the applicable Unit agreement:
 - Stacy Gay – Head Winter Cheerleading Coach - \$3,064
 - Thien Kasper – Asst. Winter Cheerleading Coach - \$1,881
- 7e. Approve all BSI teachers to be paid on an hourly basis for parent teacher conferences attended.

Motion carried. Roll call vote (7-0).

CURRICULUM

No action.

FINANCE

Motion by Mrs. Gray, seconded by Mr. Condo, on the recommendation of the School Business Administrator to approve the following:

1. Transfers in the 2014-2015 budget for the month of October, 2014 as attached (**Finance Attachment 1**).
2. Report of the Secretary and the Cash Report as attached (**Finance Attachments 2**). The Deptford Township Board of Education certifies that:
 - a. Board Secretary's Report is in accordance with 18A:17-36 and 18A:17-9 for the month of October, 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - b. The Cash Report is in accordance with 18A:17-36 and 18A:17-9 for the month of October, 2014. The Cash Report and Secretary's Report are in agreement for the month of October, 2014.
 - c. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - d. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-6.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-6.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Motion to apply for, submit, and accept the 2014-2015 NCLB Amendment Application in the amount of \$656,321 (**Finance Attachment 3**).

Title I, Part A	\$521,834
Title II, Part A	\$111,182
Title III	\$14,241
Title III, Immigrant	\$9,064
Total	\$656,321

4. Acceptance of a donation from Central Early Childhood Center's PTA in the amount of \$4,500 to Central Early Childhood Center for Technology.

Motion carried. Roll call vote (7-0).

BUILDINGS AND GROUNDS

No Action.

UNFINISHED BUSINESS

Mr. Spaventa spoke about the Superintendent search and the tentative date of December 6, 2014 to review the applications. Ms. Rosser asked if it would be a problem to wait until January 2015 to review the applications. Mr. Spaventa will contact Terry Lewis from New Jersey School Boards to request a delay in the application review process.

Mr. Spaventa stated that the district is getting three quotes for the pole vault pit.

Mr. Spaventa spoke about the new Board Meeting format, which is posted on the district website.

Mrs. Green asked Mr. Griggel to give an update on XTEL Communication. He spoke about the connection issues during the changeover. Mr. Griggel wanted to recognize Brian Nieczpiel from the School District's technology department for the countless hours he invested to resolve the connection issues the School District was having with XTEL. Mr. Griggel stated that we are in the process of auditing our POTTS lines to confirm that the district is using 143 separate lines throughout the district. He also stated that the phone placement in the classrooms will be reviewed.

Mrs. Green asked about the audit. Mr. Griggel stated that the audit is complete and the auditors will be in attendance to review the audit with the School Board in December 2014. Mr. Griggel acknowledged Mrs. Brazelton, Assistant Business Administrator, for her hard work during the 2013-2014 school year. Her commitment and dedication to the district and her fiscal responsibility to the finances of the district is appreciated.

NEW BUSINESS

None.

PAYMENT OF BILLS

Motion by Mrs. Gray, seconded by Ms. Rosser, to approve the payment of bills with funds available, in the total amount of \$7,339,819.83 (General=\$7,075,357.14 and Cafeteria=\$264,462.09), per approval of the Interim Superintendent and the Finance Committee.

Motion carried on all items except Check #128895 – Xtel Communications. Roll call vote (7-0).

Motion carried on Check #128895– Xtel Communications. Roll call vote (6-0-1) with Mrs. Covely abstaining.

PUBLIC PORTION

Motion by Ms. Rosser, seconded by Mrs. Covely, to open the public portion.

Motion carried unanimously.

Lisa Butler spoke about rumors regarding extending the High School Day. She also stated that she does not support block scheduling.

Maureen Shelby asked about the XTEL system and specifically the intercom component. Mr. Griggel stated that the district is aware of this situation and is working closely with XTEL. Mr. Griggel added that the issue is writing new software and the testing that is required to assure that the change will not affect other areas of the phone system.

Motion by Mrs. Covely, seconded by Mrs. Newcomb, to close the public portion.

Motion carried unanimously.

RESOLUTION AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Motion by Mrs. Gray, seconded by Mrs. Covely, on the recommendation of the Interim Superintendent to approve the following:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Township of Deptford has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:45p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Deptford will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: Berglund vs. Deptford BOE & Hunter EEOC).

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Michael Griggel, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education of the Township of Deptford at their meeting held on November 25, 2014 in Deptford, New Jersey.

Michael Griggel, Board Secretary

Motion carried unanimously.

RETURN TO PUBLIC SESSION

Motion by Mrs. Gray, seconded by Mrs. Covely, to return to public session.

Motion carried unanimously.

Mr. Wilson left prior to adjournment.

ADJOURNMENT

Motion by Mrs. Newcomb, seconded by Mrs. Gray, to adjourn.

Motion carried unanimously.

Michael Griggel
School Business Administrator/Board Secretary