

A regular meeting of the Board of Education of the Township of Deptford was held at the above place and date at 7:00 p.m. prevailing time.

The meeting was called to order by Mr. Walter Berglund.

Statement: In accordance with the Sunshine Law: Notice of this meeting has been provided to the Gloucester County Times, Courier Post, Philadelphia Inquirer, and the Municipal Clerk of the Township of Deptford to be posted in a public place.

ROLL CALL OF MEMBERS

Present

Rachel Green
Robert Laute, Sr.
Alice Mantici
Joseph Wilson
Mark Getsinger, Sr. – arrived at 7:18pm
James Messner
Robert Condo
Walter Berglund

Absent

Edward Kiermeier, Jr.

Also Present:

Mr. Ralph E. Ross, Interim Superintendent
Mrs. Carolyn Morehead, Assistant Superintendent
Mr. Harold E. O'Neil, Jr., Interim School Business Administrator/Board Secretary
John Armano, Trimble & Armano

Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Mr. Messner, seconded by Mr. Laute, on the recommendation of the Interim Superintendent to approve the minutes of the meeting held May 24, 2011.

Motion carried. Roll call vote (7-0).

COMMUNICATIONS

2 thank you notes were received by retirees.

INTERIM SUPERINTENDENT'S REPORT

Mr. Ross reported on the following:

- Graduation is Thursday, June 16, 2011 at 6:00pm
- Schools are getting ready for the end of the school year
- Mr. Berglund and Mr. Ross visited the schools during the heat wave last week and schools were on half day schedules due to the excessive heat

POLICY

Motion by Mrs. Mantici, seconded by Mrs. Green, on the recommendation of the Interim Superintendent to approve the following:

- A. Placement of special education student (G 291), who is classified for special education, into a program at Bankbridge Elementary West Campus, effective May 24, 2011 for the 2010-2011 school year, at a tuition in accordance with State guidelines, pending notification of the Gloucester County Office of

Education.

- B. Revision of the New Sharon Extended School Year Program as follows:
June 27, 2011 to August 16, 2011 Monday through Thursday (closed July 4th)
8:00 a.m. to 12:00 noon (student hours) 7:45 a.m. to 12:15 p.m. (staff hours).
- C. 7th and 8th grade Concert Choir class as attached.
- D. Summer Credit Completion Program at Deptford High School from June 17 through June 30, 2011.
- E. Monongahela Middle School Transition Program as attached.
- F. Special education student (M466) has been dropped from BCSSSD – Lumberton Campus, effective May 11, 2011. She ran away and her whereabouts are unknown.
- G. Placement of homeless student (W361) to Central Early Childhood Center, Grade K, from South Carolina effective October 18, 2010 at a cost of $\$8,948/181 = \49.43 per diem x 153 days = $\$7,563.77$.
- H. Field Trips as attached.
- I. Revision of District's Grading Scales on file in the Superintendent's Office.

Motion carried. Roll call vote (8-0).

Motion by Mrs. Mantici, seconded by Mrs. Green, on the recommendation of the Interim Superintendent to approve the following:

- J. Amend the Operating Procedures Manual for Purchasing Procedures to omit the Finance Committee of the Board and Superintendent of Approving all Purchase Orders subject to Auditors approval.

Motion carried. Roll call vote (7-0).

PERSONNEL

Motion by Mrs. Mantici, seconded by Mr. Messner, on the recommendation of the Interim Superintendent to approve the following:

- A. **RETIREMENTS, RESIGNATIONS AND TERMINATIONS**
 - 1. Retirement of Constance Feizet, teacher at New Sharon School, effective July 1, 2011. Mrs. Feizet has been employed since September, 1975.
 - 2. Retirement of Cathy Oswald, Administrative Secretary, effective June 30, 2011. Mrs. Oswald has been employed since July, 2001.
 - 3. Retirement of Jacqueline Carney, secretary at Pine Acres Early Childhood Center, effective July 1, 2011. Mrs. Carney has been employed since July 1999.
 - 4. Resignation of Daniel Henderson, teacher at Deptford High School, effective July 1, 2011. Mr. Henderson has been employed since September, 2004.
 - 5. Termination of Charlene Arnold, bus driver, effective May 10, 2011. Ms. Arnold has been employed since September, 2002.
 - 6. Termination – Reduction in Force – of James Renshaw, custodian,

effective June 30, 2011. Mr. Renshaw has been employed since July 2010.

B. LEAVES OF ABSENCE

Leave of Absence	Leave Requested	Fed.Med. Lv.Act	State Med. Lv. Act	Use of Sick Days
Tara Bittner , Special Services, maternity	10-19-11 – 1-6-12	10-19-11 – 1-6-12		10-19-11– 11-16-11 (20 days) Unpaid: 11-17-11–1-6-12
Kimberly Perkins , teacher Oak Valley School, maternity	10-31-11 – 6-16-12	10-31-11 – 6-16-12		10-31-11 – 12-2-11 (23 days) Unpaid: 12-5-11– 6-16-12
Amy Toner , teacher aide at Shady Lane, maternity Revised	3-25-11 – 6-3-11	3-25-11 – 6-3-11		3-25-11 – 4-6-11 6-1-11 – 6-2-11 (1/2 a.m.) Unpaid: 4-7-11 – 5-31-11 6-2-11 (1/2 p.m.) – 6-3-11
Paul Petrille , Special Services, surgery	5-13-11 – 6-18-11	5-13-11 – 6-18-11		5-13-11 – 6-18-11 22 sick & 3 personal
Meghan Lopez , teacher at Lake Tract, maternity	11-1-11 – 3-30-12	11-1-11 – 1-28-12	11-29-11– 3-30-12	11-1-11 – 12-22-11 35 ½ days Unpaid: 12-22-11 – 3-30-12

C. TRANSFERS

D. EMPLOYMENT

1. Employment of Lena Patterson as Speech Therapist effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Master's degree, pending Certification and Criminal History Background Check (replacement for Rebecca Tasso who resigned).
2. Employment of Wayne Errig as special education teacher at Lake Tract Elementary School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's degree, pending Certification (replacement for Michele Woodworth).
3. Employment of Ruth Elizabeth Ekey as special education teacher at New Sharon School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's + 15 degree (replacement for Joseph Feizet who retired).
4. Employment of Lauren Colosi as second grade teacher at Lake Tract Elementary School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's degree, (replacement for Linda Collins who retired).
5. Employment of Shana Keenan as special education teacher at Oak Valley Elementary School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's degree, pending Criminal History Background Check (replacement for Catherine Kolodzey who was transferred).
6. Employment of Colleen Lafferty as special education teacher at Monongahela Middle School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 4, Bachelor's degree, pending Criminal History Background Check (new position).
7. Employment of Aretus Cosby as health and physical education teacher at Monongahela Middle School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's degree, pending Certification and Criminal History Background Check (replacement for David Vignola who retired).
8. Employment of Kimberly Helfand as teacher aide/non-teaching nurse

at New Sharon School for the 2011-2012 school year, at a compensation in accordance with the applicable Unit Agreement, pending Criminal History Background Check (replacement for Catherine Brettman who was non-renewed).

9. Employment of Anna Taylor as call-in bus aide effective September 1, 2011 for the 2011-2012 school year, pending Criminal History Background Check, at a rate of \$9.50 per hour for hours worked.
10. Employment of Kerry Bird as media specialist at Oak Valley Elementary School/Pine Acres Early Childhood Center effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Master's degree, pending Criminal History Background Check (replacement for Rosalie Hamilton who retired).
11. Employment of Jessica Robinson as language arts literacy teacher at Monongahela Middle School effective September 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement, Step 1, Bachelor's degree, pending Certification and Criminal History Background Check (replacement for Jamie Eichelberger who was reassigned).
12. Renewal of Jennifer Daniels as custodian at Shady Lane Elementary School effective July 1, 2011 through June 30, 2012, at an annual compensation in accordance with the applicable Unit Agreement.
13. Employment of Jane Cummins as a part-time payroll clerk (20 hours per week) at an annual salary of \$20,000 effective June 20, 2011, pending Criminal History Background Check. Ms. Cummins has been employed since 1984 as Treasurer of School Monies.
14. Approve substitutes, effective June 15, 2011, as per our contract with Source4Teachers for the 2010-2011 school year.

E. PROMOTIONS

F. PROFESSIONAL DEVELOPMENT – as attached

G. OTHER

1. Approve the following as Volunteer Marching Band Technicians for the 2011-2012 school year at Deptford High School:

Ashley Davenport
Michael Underwood
Eric Carr
2. Approve the list of additional summer curriculum committees, writings, revisions and trainings, at a rate previously approved by the Board of Education.
3. Approve Meredith Howell as teacher mentor at Monongahela Middle School for the 2011-2012 school year.
4. Approve the extension of the contract of Debbie Lynch, ten-month secretary, from July 1 through July 29, 2011 (replacement for Sharon Millberg who is out on leave).
5. Approve Danielle Lehman as an alternate teacher participant for the 2011 SLAMS program at Monongahela Middle School.
6. Approve Janice Logandro as a teacher for the New Sharon Extended School Year program from June 27 through June 30, 2011, at a previously approved rate (replacement for Connie Feizet for those four days only).

7. Approve Ruth Ekey as a teacher for the New Sharon Extended School Year program from July 5 through August 16, 2011, at a previously approved rate (replacement for Connie Feizet who retired).
8. Approve a \$550 stipend for Ruth Ekey as the teacher in charge for New Sharon Extended School Year Program (replacement for Connie Feizet who retired).
9. Approve the following teachers as technology mentors for the 2011-2012 school year, at a rate previously approved by the Board of Education:

Christine Greene	Deptford High School
Eileen Arendt	Deptford High School
Sharon Mitchell	Monongahela Middle School
Jessica Baccile	Oak Valley School
Kristin Roszell	Oak Valley School
Nicole Campbell	Central Early Childhood Center
Kristina Morrison	Central Early Childhood Center
Sandra Casella	Lake Tract School
Christopher Scott	Lake Tract School
Michelle Collinge	Shady Lane School
Shannon Pizzuta	Good Intent School
Lauren Harder	Pine Acres Early Childhood Center

10. Approve the following teachers for summer technology trainings as follows:

Web 2.0 Tools on June 21, 2011

Mindy Gumminger
Barbara-Jo Freundlich

Web 2.0 on July 13, 2011

Melissa Woodrow

Advanced Smartboard on August 3, 2011

Heather Scholding

Advanced School Fusion on August 24, 2011

Barbara-Jo Freundlich

11. Approve the following custodians, who are responsible for security in each building, to receive an annual stipend as listed:

High School – Ronald Knight \$350.00
Middle School – Denise Brown \$350.00
Shady Lane – Mario Castelli \$200.00
Good Intent – Patricia Cox \$200.00
Lake Tract – Brian Rosas \$200.00
Central – Carmen Mantini \$200.00
Pine Acres – James Mossop \$200.00
New Sharon/Blkwd, Terr. – June Rhoda \$200.00
Oak Valley – Lisa Sanders \$150.00

12. Approve the following employees to receive their annual stipend as listed:

Gary Nowlen – Boiler License \$150.00
James Sparks – Pesticide Lic. (3A,3B,7A) \$450.00
Charles Hargrove – Pesticide Lic.(3B) \$150.00
Shawn Passalacqua – Boiler Lic. \$150.00
Charles Nelson – Boiler Lic. \$150.00
Richard Margolese – Boiler Lic \$150.00/Certified Electrician \$500.00
Nicholas Sheairs – Grounds Group Leader \$1200.00, Pesticide Lic. (3A, 3B, 7A, 7B) \$600.00
James Fitzpatrick – Boiler Lic. \$150.00

Edward Knecht – Boiler Lic. \$150.00
Christopher Pinaro – Boiler Lic. \$150.00
Jack Caserta – Boiler Lic. \$150.00
Thomas Angelucci – Boiler Lic. \$150.00
Kenneth Peeke – Boiler Lic. \$150.00
Diane Rossi – Boiler Lic. \$150.00
Linda Sweeney – Boiler Lic. \$150.00
Carmen Mantini – Boiler Lic. \$150.00
Carolyn Jackson – Boiler Lic. \$150.00
Frankie Foley- Boiler Lic. \$150.00
John Fountain – Boiler Lic. \$150.00
Margaret Kanetos – Boiler Lic. \$150.00
Denise Brown – Boiler Lic. \$150.00
James Broglin – Boiler Lic. \$150.00
Linda Bailey – Boiler Lic. \$150.00
Bernard Burkhardt – Boiler Lic. \$150.00
Charles Fowler – Boiler Lic. \$150.00
Asa Hosmer – Boiler Lic. \$150.00
Jack Thomas – Boiler Lic. \$150.00
Hector Mass – Boiler Lic. \$150.00
Lawrence Ledrich – Boiler Lic. \$150.00
Anna Smith – Boiler Lic. \$150.00
Kathy Cervino – Boiler Lic. \$150.00
Frank Sorbaro – Boiler Lic \$150.00
Anthony Bronico – Boiler Lic. \$150.00
Kenneth Smith – Boiler Lic. \$150.00

13. Approve the following to receive \$275 per case between July 1, 2011 and August 31, 2011 for assigned evaluations, conferences, new referrals, and reevaluations mandated by NJAC 6A:14.; pending Criminal History Background Check:

LDTC - (Revised)	Social Worker
Jennifer Wierski	Kecia Piedra
Tina Previterra Croge	
Gregg Hammer	

14. Approve the addition of the following teachers for the Deptford High School freshman transition program on August 2 and 3, 2011:

Gina Hahn and Mary Kay Cunningham

15. The Board authorizes the Interim Business Administrator to submit the July 1, 2011 to June 30, 2012 contracts of Mr. Ralph E. Ross, Superintendent and Mr. Harold O'Neil, Jr., Interim Business Administrator for County approval.

Motion carried. Roll call vote (7-0).

FINANCE

Motion by Mrs. Green, seconded by Mr. Condo, on the recommendation of the Interim Business Administrator to approve the following:

- A. Transfers in the 2010-2011 budget as attached.
- B. Report of the Secretary and the Report of the Treasurer of School Moneys for the month of April, 2011 as attached. The Deptford Township Board of Education certifies that:
1. No line item account has encumbrances or expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

2. After review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the Board, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4.
3. The School Business Administrator/Board Secretary shall report to the district Board of Education any changes in anticipated revenue amounts or sources as per N.J.A.C. 6A:23A-16.10(c)2.

C. Provision of special education services to district students by the following agencies at the rates listed for the 2011-2012 school year:

Associates in Hearing Healthcare:

- School Audio - \$230
- Central Auditory Processing - \$250
- Hearing Aid/FM System Evaluation - \$130
- School Consultation/Observation - \$130

Brookfield Academy (Tutoring): At District Rate

Gloucester County Special Services School District: As per attached Fee Schedule

Hewitt Psychiatric PC (formerly Dr. Joseph Hewitt): \$450 per office/school evaluation

Dr. Chester Minarcik: \$400/evaluation

EBS Healthcare: As per attached Rate Schedule and Contract

Para-Plus: As per attached Rate Schedule

Princeton House (Tutoring): At District Rate

ProCare Therapy, Inc.: As per attached Rate Schedule and Contract

Professional Educational Services (Tutoring): At District Rate

Rehab Connection: As per attached Agreement

Underwood Memorial Hospital (Tutoring): At District Rate

D. Approval of Joint Purchasing Agreement with the Pittsgrove Township Board of Education for the purchase of copy paper for the 2011-2012 school year; see attached.

E. Award of 2011-2012 supply orders through Educational Data Services, Inc. as follows and as per the attached:

<u>Subject Area</u>	<u>Total Award</u>
Athletic Supplies	35,234.09
Custodial Supplies	166,136.91

F. Award of Bid #1-11 – Security Guard Service to Tri-County Security for a two-year period – July 1, 2011 through June 30, 2012 for year one, and July 1, 2012 through June 30, 2013 for year two – as in accordance with the bid results from the bid opening of June 14, 2011.

Tri-County Security	\$155,952.00 Extra Hours \$11.40 year 1 \$11.40 year 2
Bowles Security	\$156,636.00 Extra Hours \$11.45 year 1 \$11.45 year 2
Arrow Security	\$230,029.20 Extra Hours \$16.15 year 1 \$17.45 year 2

G. Award of Bid #2-11 – Cafeteria Supplies for the 2011-2012 school year to Camden Bag & Paper Company as in accordance with the bid results from the bid opening of June 14, 2011. There was only one bidder.

Camden Bag & Paper Company	\$43,210.75
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H. Award of Bid #3-11 – Trash Removal was removed from the agenda.

I. Award of Bid #4-11 – Purchase of Biodiesel Fuel for the 2011-2012 school year to _____ as in accordance with the attached bid results from the bid opening of June 14, 2011. There were no bids submitted.

J. Award of Bid #5-11 – Transportation for Athletic Events to First Student for a two-year period – 2011-2012 and 2012-2013 school years – as in accordance with the bid results from the bid opening of June 14, 2011.

First Student	2011-2012 = \$205/trip 2012-2013 = \$212/trip
H.A. DeHart	2011-2012 = \$222/trip 2012-2013 = \$229/trip
Holcomb	2011-2012 = \$278/trip 2012-2013 = \$278/trip

K. APPOINTMENT OF ATTORNEYS

WHEREAS the Public School Contracts Law (NJSA 18A:18 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids be adopted by the Board of Education at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Deptford Township Board of Education as follows:

1. The Board Secretary is hereby authorized and directed to execute an agreement with the following firms effective July 1, 2011 through June 30, 2012; contracts on file in the Office of the School Business Administrator:

For Legal Services as assigned

Wade, Long, Wood & Kennedy	\$140/hour
Trimble & Armano	\$150/hour
Parker, McCay, P.A.	\$160/hour

2. These contracts are awarded without competitive bidding as a "Professional Service" under NJSA 18A:18A-5 of the Public School Contracts Law, because services are of a qualitative nature and will not reasonably permit the drawing of specifications or the receipt of competitive bids. Such services require expertise in the administrative procedures of New Jersey Public Education including knowledge of the statutes, codes, and rulings applicable thereto.
3. The Board Secretary will place a copy of this Resolution in the official Board of Education Minutes.

- L. Approval of the 2011-2012 Tuition Rates for the Gloucester County Special Services School District and the Gloucester County Vocational-Technical School District as attached.
- M. Approval of the Annual Software Licensing, Maintenance & Support Agreement with CC Productions, Inc. for the 2011-2012 school year as attached.
- N. Approval of Richard Stockton College to provide student interns for health care for the 2011-2012 school year.
- O. Contracts with the New Jersey Commission for the Blind and Visually Impaired for the provision of services for the 2011-2012 school year to three Deptford students (ID #S358, #F226S, and #H287) at a cost of \$1,700 each.

At the recommendation of the Board of Education, Items H and I were removed.

Motion carried. Roll call vote (7-0).

BUILDINGS AND GROUNDS

Mr. O’Neil reported that the district received the letter of agreement from the School Development Authority for the HVAC project at Shady Lane. The project may begin.

UNFINISHED BUSINESS

Mr. Berglund reported on the following:

- Solar - there are still meetings being held with companies regarding the use of solar panels at Monongahela
- Electric – the Mayor is reviewing our bills and looking into a possible shared service agreement

NEW BUSINESS

PURCHASE ORDERS

Motion by Mrs. Green, seconded by Mr. Wilson, to approve purchase orders as submitted.

Motion carried. Roll call vote (7-0).

PETITIONS FROM THE FLOOR

Mr. Berglund opened the meeting for petitions from the floor.

Marissa Peters, former student, discussed how she was bullied from elementary school through high school for being gay and ultimately dropped out. She stated that nothing was done about it and wants to know why. Mr. Ross apologized and said that it was unfortunate that she did not get the help she sought, but indicated that the district has put in place an aggressive anti-bullying program. Marissa also stated that there is a lot going on in the schools that the board is unaware of. Mr. Ross stated that things go on at all high schools, but that we are not afraid to take whatever action is necessary to resolve the issues.

Loren Wilson asked the board if she could walk with her class and then do a summer class. Mr. Ross stated that prior to giving diplomas at graduation there is a statement made that all students have completed the requirements of the district and the state. Therefore it wouldn't be right to allow students who did not complete the requirements to walk.

Carol Otvos stated that as far as bullying, there is still a lot of bullying going on and things still are not being done. People are turning a blind eye.

RESOLUTION AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Motion by Mrs. Green, seconded by Mr. Messner, on the recommendation of the Interim Superintendent to approve the following:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Township of Deptford ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Contracts, Personnel, Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is upon approval of the Board solicitor to release such information;

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Harold E. O'Neil, Jr., do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on June 14, 2011, in Deptford, New Jersey.

Harold E. O'Neil, Jr., Board Secretary

Motion carried unanimously.

RETURN TO PUBLIC SESSION

Motion by Mr. Getsinger, seconded by Mr. Messner, to return to public session at 8:10pm.

Motion carried unanimously.

ADJOURNMENT

Motion by Mr. Messner, seconded by Mr. Condo, to adjourn at 8:11pm.

Motion carried unanimously.

Harold E. O'Neil, Jr.
Interim School Business Administrator/Board Secretary