

A reorganization/regular meeting of the Board of Education of the Township of Deptford was held at the above place and date at 7:00p.m. prevailing time.

The meeting was called to order by Mr. Walter Berglund at 7:00pm

Statement: In accordance with the Sunshine Law: Notice of this meeting has been provided to the Gloucester County Times, Courier Post, the District Website, and the Municipal Clerk of the Township of Deptford to be posted in a public place.

ROLL CALL OF MEMBERS

Present

Rachel Green – arrived at 7:35pm
Robert Laute, Sr.
Alice Mantici
Joseph Wilson
Edward Kiermeier, Jr.
Mark Getsinger, Sr.
Robert Condo
Walter Berglund

Absent

James Messner

Also Present:

Mr. Ralph E. Ross, Interim Superintendent
Mrs. Carolyn Morehead, Assistant Superintendent
Mr. Harold E. O'Neil, Jr., Interim School Business Administrator/Board Secretary
Mrs. Kelly Brazelton, Assistant School Business Administrator

Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Mr. Kiermeier, seconded by Mr. Getsinger, on the recommendation of the Interim Superintendent to approve the Open Session and Executive Session minutes of the meeting held March 27, 2012.

Motion carried. Roll call vote (7-0).

PRESENTATION – EVVRS REPORT – Mr. Melvin Allen, Supervisor of Curriculum and Instruction

Mr. Allen acknowledged attendees to the meeting: Mrs. Quenzel, High School SAC, Students: Kitty Cheng (winner of the poster contest), Morgan Vukicevich and Israt Retomoni (winners of the poem contest). Mr. Allen also acknowledged student John Magee (recipient of the HERO award) who was unable to attend the meeting.

Mr. Allen also reported that our District has been awarded an additional \$100,000 as part of the INCLUDE grant.

REORGANIZATION EXTENSIONS/APPOINTMENTS

Motion by Mr. Kiermeier, seconded by Mr. Getsinger, to approve the extension of current board members and executive members terms, agreements and contracts as listed through December 31, 2012 for the following:

A. AUTHORIZATION OF BOARD SECRETARY

Move that Harold E. O'Neil, Jr. be authorized to perform the duties of a Board Secretary for the Deptford Township Board of Education in accordance with Title 18 in force and effect.

B. APPOINTMENT OF AN AUDITOR

WHEREAS there exists a need for an Auditor and,

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WHEREAS the Public School Contracts Law (NJSA 18A:18A et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids be adopted by the Board of Education at a public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Deptford Township Board of Education as follows:

1. The Board Secretary is hereby authorized and directed to execute an agreement with Bowman & Company LLP, effective July 1, 2012 through December 31, 2012; contract on file in the Office of the School Business Administrator.
2. This contract is awarded without competitive bidding as a "Professional Service" under NJSA 18A:18A-5 of the Public School Contracts Law, because services are of a qualitative nature and will not reasonably permit the drawing of specifications or the receipt of competitive bids. Such services require expertise in the administrative procedures of New Jersey Public Education including knowledge of the statutes, codes, and rulings applicable thereto.
3. The Board Secretary will place a copy of this Resolution in the official Board of Education Minutes.

C. APPOINTMENT OF ATTORNEYS

WHEREAS the Public School Contracts Law (NJSA 18A:18 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids be adopted by the Board of Education at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Deptford Township Board of Education as follows:

1. The Board Secretary is hereby authorized and directed to execute an agreement with the following firms effective July 1, 2012 through December 31, 2012; contracts on file in the Office of the School Business Administrator:

For Legal Services as assigned:

Wade, Long, Wood & Kennedy	\$140/hour
Trimble & Armano	\$150/hour
Parker, McCay, P.A.	\$160/hour

2. These contracts are awarded without competitive bidding as a "Professional Service" under NJSA 18A:18A-5 of the Public School Contracts Law, because services are of a qualitative nature and will not reasonably permit the drawing of specifications or the receipt of competitive bids. Such services require expertise in the administrative procedures of New Jersey Public Education including knowledge of the statutes, codes, and rulings applicable thereto.
3. The Board Secretary will place a copy of this Resolution in the official Board of Education Minutes.

D. APPOINTMENT OF HEALTH BENEFITS BROKER

That Innovative Risk Solutions, Inc. be appointed as Health Benefits Broker of Record for health insurance effective July 1, 2012 through December 31, 2012.

E. APPOINTMENT OF RISK MANAGEMENT CONSULTANT

That Hardenbergh Insurance Group be appointed as Risk Management Consultant effective July 1, 2012 through December 31, 2012.

- F. Approve GCSSDJIF panel physicians for medical treatment for injured employees as attached. The district currently utilizes General Practitioners, PA Life Care Medical and Virtua at Work.

G. DEPOSITORY

Move that Wells Fargo be named depository for the following accounts for July 1, 2012 through December 31, 2012:

Unemployment Trust	Savings Account
Warrant General Account	Net Payroll
Payroll Agency	Cafeteria
School Activities	Imprest Cash Account

H. BANKS FOR INVESTMENT OF SURPLUS

Move that approval be granted for the utilization of any New Jersey bank certified as a depository for public funds or the New Jersey Cash Management Fund for investment of surplus funds in accordance with NJSA 12B-241; 40A:5-15; 40:5-7; 17:9-41; 18A:20-37. (NOTE: This will enable us to solicit more competitive rates by using other local banking institutions for short term investment of available funds.)

I. ESTABLISHING DATE AND TIME OF OFFICIAL MEETING

Move that the Deptford Township Board of Education establish the following notice for the year's regular meeting schedule in compliance with Chapter 231, Public Law 1985: (as attached)

(With this notice, repeated monthly notices are not required except for special meetings.)

Meetings are held at 7:00 p.m.

J. OFFICIAL NEWSPAPERS

Move that the Gloucester County Times and the Courier Post be named the official newspapers for the Deptford Township Board of Education for July 1, 2012 through December 31, 2012.

K. WEBSITE AS OFFICIAL SITE TO ADVERTISE

Move that the District Website be approved as an official site to advertise for bids, quotes, RFP's, and job vacancies.

L. ADOPTION OF EXISTING POLICIES, RULES AND REGULATIONS

Move that all policies, rules and regulations of the Deptford Township Board of Education now in actuality be adopted for the government of the Deptford Township Public Schools with amendments and deletions made through December 31, 2012.

M. ADOPTION OF EDUCATIONAL PROGRAMS

Move that all educational programs (curriculum) now in actuality be adopted for the government of the Deptford Township Public Schools with amendments and deletions made through December 31, 2012.

N. APPOINTMENT OF TITLE IX COORDINATOR

In accordance with the laws of the State of New Jersey and the School Code, Maureen Bilda is appointed as the District Title IX Coordinator from July 1, 2012 through December 31, 2012.

O. APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS

In accordance with the laws of the State of New Jersey and the School Code, the following persons will serve as Affirmative Action Officers for July 1, 2012 through December 31, 2012:

Carolyn Morehead	Employment Practices
School Business Administrator	Contract Practices
Sherry Speeney/Melvin Allen	School and Classroom Practices

P. APPOINTMENT OF HAROLD E. O'NEIL, JR. AND KELLY BRAZELTON AS QUALIFIED PURCHASING AGENTS FOR USING THE BID LIMIT OF \$36,000 AS PER THE FOLLOWING RESOLUTION:

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through Local Finance Notice 2010-13 that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010:

	<u>Bid Threshold</u>	<u>Quotation Threshold</u>
With Qualified Purchasing Agent	\$36,000	\$5,400

WHEREAS, the School Business Administrator and Assistant School Business Administrator possess the designation of Qualified Purchasing Agents as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Deptford Township Board of Education desires to set its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Deptford Township Board of Education, in the County of Gloucester, in the State of New Jersey hereby set its bid threshold to \$36,000 and its quotation threshold to \$5,400; and be it further

RESOLVED, that the governing body hereby appoints the School Business Administrator and Assistant School Business Administrator as the Qualified Purchasing Agents to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Q. APPOINTMENT OF SCHOOL BUSINESS ADMINISTRATOR AS CUSTODIAN OF PUBLIC RECORDS (OPRA) FOR JULY 1, 2012 THROUGH DECEMBER 31, 2012.

R. ACKNOWLEDGMENT OF CODE OF ETHICS (as attached).

Mr. O’Neil reviewed and discussed the Code of Ethics with the Board Members and Administration.

Motion carried. Roll call vote (8-0).

INTERIM SUPERINTENDENT'S REPORT

Mr. Ross reported on the following:

- Harassment, Intimidation & Bullying Review and Report. The report was distributed;
- Report from the District’s Attendance Officer
- Article from Parker, McCay

POLICY

Motion by Mr. Wilson, seconded by Mrs. Green, on the recommendation of the Interim Superintendent to approve the following:

- A. Second reading and approval of Policy No. 1631, 5117, 5600, 9270, 4324, 3324, 2431 and Regulation No. 9270 as attached.
- B. Summer Learning Camp to run from July 2, 2012 through August 2, 2012 from 8:45 a.m. to 11:45 a.m. Monday thru Thursday (teacher hours), and 9:00 a.m. to 11:30 a.m. (student hours).
 - Teachers (number to be determined) - \$35 per hour, (maximum 3 hours per day)
 - Teacher Aides (for special education needs) - \$16 per hour (maximum 3 hours per day)
 - Occupational Therapist - \$45 per hour, (maximum 20 hours total)
 - Speech Therapist - \$45 per hour, (maximum 20 hours total)

All classroom teachers will also attend a faculty meeting, set up, and planning session on Wednesday June 27, 2012 from 8:45 a.m. to 11:45 a.m.

- C. Spring production of “Spoon River Anthology” by Edgar Lee Masters to be performed

by Deptford High School students and alumni. The production will be utilized as a fundraiser for the theater/drama program with all proceeds being dedicated to the auditorium or scholarships. The dates of the production are to be determined based on the availability of the auditorium in May of 2012. Mr. Peter Mosiondz has volunteered to oversee the production.

- D. Adopt the following change in the Tri-County Conference by-laws to determine divisional placement for cooperative sports programs.

Motion: B1.3.2.4 Cooperative program divisional placement shall be determined by adding the full Lead Educational Agency's (LEA) ASSA enrollment and half (1/2) of the cooperative school's ASSA enrollment.

- E. 2011-2012 Nursing Plan on file in the Superintendent's Office.
- F. 2012-2013 Educational Accommodation Program at Deptford High School, daily from 3:00 p.m. until 7:00 p.m. at an hourly rate of \$25.00.
- G. 2012-2013 Administrative Detention at Deptford High School, daily from 2:30 – 3:25 p.m. at an hourly rate of \$25.00.
- H. May 25, 2012 as Anti-Bullying Day in our district. From this date forward the District Anti-Bullying Day will be on the Friday before Memorial Day.
- I. 2012 PreK-12 Summer Reading Lists as attached.
- J. Field Trips as attached.
- K. Deptford High School Transition Program as attached.
- L. Deptford Township Board of Education Organizational Chart as attached.
- M. 2012-2013 District Professional Development Plan as attached.
- N. RESOLUTION OF THE TOWNSHIP OF DEPTFORD BOARD OF EDUCATION RESTRICTING THE ENROLLMENT OF ITS STUDENTS IN CHOICE SCHOOL DISTRICTS PURSUANT TO N.J.S.A. 18A:36B-1 ET SEQ.

WHEREAS, N.J.S.A. 18A:36B-1 et seq. is known as the "Interdistrict Public School Choice Program Act" and was originally enacted by P.L. 1999 Chapter 413 ("Act"); and

WHEREAS, the Act was recently amended by P.L. 2010, Chapter 65 ("Amendment"); and

WHEREAS, the Amendment to the Act permits school districts to adopt a resolution to restrict the enrollment of its students in a Choice School District; and

WHEREAS, the Township of Deptford Board of Education has determined that restricting enrollment of its students in a Choice School District is in the best interest of the Deptford School District's students because of the adverse impact on programs, services operations and fiscal conditions, as well as diversity of the students of the school district.

NOW, THEREFORE, BE IT RESOLVED by the Township of Deptford Board of Education that pursuant to the applicable provisions of the Amendment to the Act, the number of students of the Deptford School District eligible to be enrolled in a Choice School District is hereby restricted as follows:

1. No more than ten (10%) percent of the number of students per grade level per year may be enrolled in a Choice School District; and
2. No more than fifteen (15%) percent of the total number of students enrolled in the Deptford School District may be enrolled in a Choice School District.

This resolution shall be subject to the approval by the Commissioner of Education and/or his/her designee as required pursuant to the Amendment to the Act.

O. Barnes & Noble Bookfairs as follows:

Deptford High School – In-Store – May 14, 2012
 Deptford High School – On-Line – May 14-17, 2012

Monongahela Middle School – In-Store – May 21, 2012
 Monongahela Middle School – On-Line – May 21-24, 2012

Good Intent & Lake Tract Elementary Schools – In-Store – May 30, 2012
 Good Intent & Lake Tract Elementary Schools – On-Line – May 30 – June 2, 2012

Oak Valley Elementary School & Pine Acres ECC – In-Store – June 4, 2012
 Oak Valley Elementary School & Pine Acres ECC – On-Line – June 4-7, 2012

P. Permit all fall and winter coaches to conduct practices/workouts during the summer months, with equipment if needed. Beginning date is the date of the last NJSIAA event in June 2012 through August 14, 2012, excluding weekends.

Q. Eliminate the position of Head Vehicle Mechanic.

R. New activity club at Deptford High School entitled Martial Arts Team. The advisors would be Grace Quinones, nurse’s aide and Al Quinones, teacher aide. These advisors would volunteer their time and any expenses would be incurred by the participants of the club.

Motion carried. Roll call vote (8-0).

PERSONNEL

Motion by Mr. Kiermeier, seconded by Mrs. Mantici, on the recommendation of the Interim Superintendent to approve the following:

A. **RETIREMENTS, RESIGNATIONS AND TERMINATIONS**

1. Retirement of James Dippner, teacher, effective July 1, 2012.
2. Resignation of Laurel Kelly, school psychologist, effective July 1, 2012.

B. **LEAVES OF ABSENCE**

Leaves of Absence	Leave Requested	Fed Med. Lv Act	State Med. Lv. Act	Use of Sick Days
James Mossop, custodian Shady Lane, medical	3/26/12 - 5/4/12	3/26/12 - 5/4/12	N/A	3/26/12 - 4/4/12 Unpaid 4/5/12 -5/4/12
Timothy Winner, bus driver, Transportation, medical REVISION	1/11/12 - 6/29/12 previously approved 1/11/12 - 4/30/12	1/11/12-3/30/12	N/A	1/11/12-1/25/12, personal days 1/26/12-1/27/12, Unpaid 1/30/12-6/29/12
Barbara Rudolph, supervisor, Cafeteria, medical	3/28/12 - 4/11/12	3/28/12 - 4/11/12	N/A	3/28/12 - 4/11/12
Stephanie Menditto, teacher, MMS, medical	2/21/12 - 3/1/12	2/21/12 - 3/1/12	N/A	Unpaid 2/21/12 - 3/1/12

Lana Pallies, teacher, Pine Acres-medical REVISION	3/22/12 - 4/17/12 previously approved 1/9/12 - 3/21/12	Not eligible	Not eligible	Unpaid 3/22/12 - 6/17/12
Teresa Stackhouse, transportation aide, medical - REVISION	4/12/12 - 6/15/12 previously approved 3/1/12-4/11/12 and 1/3/12-2/29/12 and 12/5/11-12/15/11 and 1/3/12-2/8/12	No longer eligible	Not eligible	12/5/11-12/15/11 & .5 12/16/11 Unpaid .5-12/16/11, .5 1/4/12 & 1/5/12 - 6/15/12
Joe Schaffer, transportation, medical REVISION	4/10/12 - 6/29/12 previously approved .5 day on 3/20/12 - 4/5/12	3/7/12 - 3/16/12 and .5 day on 3/20/12 - 4/5/12 and 4/10/12 - 6/1/12	N/A	.5 day on 3/20/12 - 6/22/12 & .5 on 6/25/12 Unpaid .5 6/25/12 - 6/29/12
Carmen Mantini, HS custodian, medical	4/12/12 - 6/29/12	4/12/12 - 6/29/12	N/A	4/12/12 - 6/29/12
Sharon Parks, food service, MMS cafeteria, medical	4/13/2012 - 6/29/12	4/13/12 - 6/1/12	N/A	Unpaid 4/13/12 - 6/29/12
Kathy Tash, cafeteria, medical - REVISION	1/23/12 - 5/18/12 previously approved 1/23/12 - 4/20/12 1/23/12-3/9/12	1/23/12-4/13/12	Not eligible	1/23/12 - 5/18/12

C. TRANSFERS

D. EMPLOYMENT

1. Employment of Barbara Balassaitis as substitute nurse, effective April 25, 2012 for the 2011-2012 school year, at a rate previously approved by the Board of Education.
2. Approve substitutes, effective April 25, 2012, as per our contract with Source4Teachers for the 2011-2012 school year.

E. PROMOTIONS

F. PROFESSIONAL DEVELOPMENT – as attached

G. OTHER

1. Approve service aide Dawn Kirk, Amanda Riddell, Nicole Smith and Nancy Powell to be paid their hourly rate to attend Right to Know Training on April 3, 2012 for 2.5 hours.
2. Approve Nicole Sutton for the Summer Credit Completion Program at Deptford High School (replacement for James Dippner who is retiring).
3. Approve Chelsea Peiffer as an office worker in the Curriculum Office during the summer, beginning Monday, June 25, 2012 and work through Friday, August 31, 2012, to work a maximum of 16 hours per week at a rate of \$7.25 per hour.
4. Approve the following teachers for the Deptford High School Freshman Transition Program to be held on Tuesday, July 31 and Wednesday, August 1, 2012, at a rate of \$25.00 per hour:

Dawn Marsan – Guidance
Jenna Davis – Chair
Lisa Miller
Elizabeth Dumbleton
Mindy Coxe
Christy Sanders
Gina Hahn
Ashley Cappolina

5. Approve Tom Mantici, Deptford Township resident and police officer, to serve in a mentorship role under the supervision of Head Football Coach Michael Blackiston for the 2012 summer and fall football sessions. Mr. Mantici has expressed an interest to study under the football staff. This is strictly a learning opportunity and his role will not involve coaching, contact or supervision of the students involved in the football program.
6. Approve the following staff for Summer Learning Camp at a rate previously approved by the Board of Education:

Teachers:

Laura Fortson-Williams – (sub)
Lauren Colosi – (sub)
Cheryl Marks
Catherine Kolodzey
Allison Lear
Cara Rogers
Cindy Scales
Melissa Krivulka
Julia Barnes
Elizabeth Haynie
Mary Anne Baccile
Sharon Liscio
Valerie Canataro
Jenny Christmas
Dominique Mobley
Krystle Feigenbaum

Classroom/Student Aides:

Joanne Morgenweck – (sub)
Peggi Harrison – (sub)
Kathy Cieleusz – (sub)
John Jacob
Alicia Napoli
Dave Richardson
Arlene McMahon

7. Approve the following staff for New Sharon Extended School Year Program at a rate previously approved by the Board:

Nurse: Kathleen Reeves (to be shared with Summer Learning Camp)

Teachers: Ruth Ekey
Rochelle Biederman
Bob Haas (sub)

Aides: Michael Ahern
Bob Haas
Lois Vincent
Crystal Rasmussen
Ashley Moore (sub)

8. Approve the following staff to provide speech services according to student IEP's for Summer Learning Camp and New Sharon Extended School Year Program:

Kristi Ann Pawlowski
Deborah Harker

Motion carried. Roll call vote (8-0).

FINANCE

Motion by Mr. Wilson, seconded by Mrs. Green, on the recommendation of the Interim Business Administrator to approve the following:

- A. Transfers in the 2011-2012 budget as attached.
- B. Report of the Secretary and the Report of the Treasurer of School Moneys as attached. The Deptford Township Board of Education certifies that:
1. Board Secretary's Report is in accordance with 18A:17-36 and 18A:17-9 for the months of February and March, 2012. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 2. Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9 for the months of February and March, 2012. The Treasurer's Report and Secretary's Report are in agreement for the months of February and March, 2012.
 3. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-6.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-6.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Agreement with S4Teachers LLC (dba Source4Teachers) for Substitute Teacher Placement effective July 1, 2012 through June 30, 2013 as per the attached Agreement and Pricing Plan (Addendum A).
- D. Approval of the 2012-2013 Tuition Rates for the Gloucester County Special Services School District and the Gloucester County Vocational-Technical School District as attached.
- E. Contracts with Gloucester County Special Services School District for the following:
1. 2012-2013 Contract for Participation in Cooperative Transportation Services.

NOTE: GCSSSD's administrative charge is 7% of a district's portion of each cooperative route for special education, vocational, and homeless students, and 4% of a district's portion for each cooperative route for nonpublic students. (These rates are the same as last year).
 2. 2012-2013 Contract for the provision of nonpublic textbook purchasing services at a 10% administrative cost per nonpublic school; see attached
- F. Disposal of books at Deptford High School as attached.
- G. (1) The Electric Generation Service Agreement in the PSE&G Service territory between Deptford Township School District and Champion Energy Services as per the ACES program bid; see attached contract.

Note: This contract will reduce the power supply component of electric costs by an average of 22% as compared to the current ACES Supply Contract and is an average of 31% below the price for power supply charged by the utility under its tariff.

(2) The Electric Generation Service Agreement in the PSE&G Service territory between Deptford Township School District and Reliant Energy Northeast, LLC as per the ACES program bid; see attached contract.

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WHEREAS, the Bylaws of said Fund state that each DISTRICT may appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services; and

WHEREAS, a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) requires that the awarding of contracts for "Professional Services" without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

2. Resolution Approving the Risk Management Consultant Agreement:

THIS AGREEMENT, entered into this 24th day of April, 2012, between the Deptford Township Board of Education, hereinafter referred to as DISTRICT, and Hardenbergh Insurance Group, a Corporation of the State of New Jersey, having its principal office at the following address: Main Street, Plaza 1000, Suite 100, P.O. Box 1000, Voorhees, NJ 08043, hereinafter referred to as RMC.

WITNESSETH:

WHEREAS, the RMC has offered to the DISTRICT professional insurance and risk management consulting services as allowed in the Bylaws of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund, and;

WHEREAS, the DISTRICT desires these professional services pursuant to a resolution adopted by the DISTRICT at a meeting held on the 24th day of April, 2012;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. The RMC, for and in consideration of the amount stated hereinafter agrees to provide services to the DISTRICT as follows:
 - A) Annually update or assist in the updating of all exposure data and insurable interests relative to the DISTRICT using the forms, procedures, time lines and methodologies established by the Fund;
 - B) Assist the DISTRICT in understanding and selecting the various optional coverage's (if any) available through the Fund;
 - C) Assist the DISTRICT and/or Fund as required in researching data needed to respond to claims;
 - D) Assist the DISTRICT in understanding the coverage's afforded through the Fund including requesting written coverage clarifications as needed;
 - E) Maintain current licensure as a Property/Casualty Producer as required under the New Jersey Producer Licensing Act;
 - F) Attend a majority of monthly Fund meetings and all meetings of the Fund Committees on which the RMC serves;
 - G) As requested by the DISTRICT, complete Certificate of Insurance request forms and forward same to appropriate parties as designated by the Fund;
 - H) Review Certificates of Insurance and Hold Harmless & Indemnity documents received by the district
 - I) Accompany Fund Safety Professionals on such periodic loss control inspections as may be conducted and assist the DISTRICT in understanding and implementing any recommendations resulting therefrom as may be requested by the DISTRICT;
 - J) Assist the DISTRICT and Fund Safety Professional in establishing and encouraging effective operation of DISTRICT sponsored Safety Committees.
 - K) Perform any other services required by the Fund's Bylaws or the DISTRICT.
2. The term of this Agreement shall be from the first day of July, 2012 through December 31, 2012, or from the effective date of coverage, unless earlier terminated as hereinafter provided in this Agreement.
3. The DISTRICT authorizes the Fund to pay its RMC as compensation for services rendered a flat fee of \$16,185.50. Said fee shall be paid to the RMC in equal installments on a monthly basis. The RMC shall receive no other compensation or commission for the placement or servicing of any DISTRICT coverage with the Fund.
4. For any coverage authorized by the DISTRICT to be placed outside of the Fund, the RMC shall receive as his/her full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above. The RMC shall not be entitled to

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collect a commission from an insurance company or the DISTRICT if the DISTRICT or its employees negotiate the placement of a coverage directly with an insurance company which is outside the Fund.

5. Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination effective at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

Q. Amended Board Secretary's Reports for the months of September, 2011 through January, 2012 due to a software issue. Overall cash not affected.

R. To increase the maximum expenditures amount for public relations for the 2011-2012 school year to \$55,000.

Motion carried. Roll call vote (8-0).

BUILDINGS AND GROUNDS

Mr. Berglund stated that the 7th day Adventist School will have an appraisal of their building done in May. He also stated that the Fire Department is still interested in the New Sharon School building.

UNFINISHED BUSINESS

NEW BUSINESS

Mr. Ross asked for clarification on what is covered under the lease agreement with GCIT.

A Use of Facilities Request form was just received by the Business Administrator today (April 24th). The request was from the High School Band Parents Association to host the South Jersey Indoor Championships on Sunday, April 29th. Ms. Bilda stated that people have volunteered to monitor the areas being used such as hallways and classrooms so that there would not be a need for so many custodians (who are paid double time on a Sunday). The Board decided it will assume the costs for the custodians. Ms. Bilda stated that maybe we should see how much the band profits this year and then decide who would assume the costs for the custodians next year if this is held here again.

Mr. Berglund thanked Maureen Bilda for the presentation of the Nicole Ayres Memorial field dedication.

Mr. Wilson updated the Board on the Dan Greene Memorial Golf fundraiser on Monday, April 23rd.

PAYMENT OF BILLS

Motion by Mrs. Mantici, seconded by Mr. Condo, to approve the payment of bills with funds available, in the total amount of \$1,079,012.56 – Cafeteria=\$66,535.68 and General=\$1,012,476.88, per approval of the Interim Superintendent and the Finance Committee.

Motion carried. Roll call vote (8-0).

PETITIONS FROM THE FLOOR

Mr. Berglund opened the meeting for petitions from the floor – There were none.

RESOLUTION AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Motion by Mr. Laute, seconded by Mr. Getsinger, on the recommendation of the Interim Superintendent to approve the following:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Township of Deptford ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Student Matter.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion. That time is upon approval of the Board solicitor to release such information;

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Harold E. O'Neil, Jr., do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Education at its meeting held on April 24, 2012, in Deptford, New Jersey.

Harold E. O'Neil, Jr., Board Secretary

Motion carried unanimously.

RETURN TO PUBLIC SESSION

Motion by Mrs. Green, seconded by Mr. Wilson, to return to public session at 9:23pm.

Motion carried unanimously.

Motion by Mrs. Green, seconded by Mr. Wilson, to allow Student #200000596 to walk at graduation

Motion carried. Roll call vote (6-2).

ADJOURNMENT

Motion by Mrs. Green, seconded by Mr. Wilson, to adjourn at 9:23pm.

Motion carried unanimously.

Harold E. O'Neil, Jr.
Interim School Business Administrator/Board Secretary