

A regular meeting of the Board of Education of the Township of Deptford was held at the above place and date at 7:00p.m. prevailing time.

The meeting was called to order by Mrs. Susan Kryszczak at 7:02p.m.

Statement: In accordance with the Sunshine Law: Notice of this meeting has been provided to the South Jersey Times, the Courier Post, the District Website, and the Municipal Clerk of the Township of Deptford to be posted in a public place.

ROLL CALL OF MEMBERS

Present

Mark Getsinger
Stacy Gray
Ed Kalinowski
Susan David-Kryszczak
James McDevitt
Laura Newcomb
Linda Rosser
Frank Scambia

Absent

Joe McKenna

Also Present

Dr. Charles Blachford, Interim Superintendent
Mrs. Carolyn Morehead, Assistant Superintendent
Mr. Todd D. Reitzel, School Business Administrator/Board Secretary
Al Marmero, School Solicitor – Grace, Marmero & Associates

Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Mr. McDevitt, seconded by Mr. Getsinger, on the recommendation of the Interim Superintendent to approve the Open Session and Executive Session minutes of the meeting held May 8, 2018.

Motion carried. Roll call vote (7-0-1) with Mr. Kalinowski abstaining.

PRESENTATIONS

1. New Sharon student's song performance for upcoming play
2. Shady Lane slideshow

Mrs. Kryszczak asked if anyone in the crowd wished to address the police in attendance in light of the recent school shootings in Texas. Ms. Rosser commended the Police for all of their efforts in our schools. The Chief of Police spoke to the crowd about ongoing efforts in the Township. Mr. Kalinowski addressed the crowd regarding the active shooter drills held at Shady Lane. Dr. Blachford reiterated commendations of Police and how much they are doing for the District.

RESOLUTION AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Motion by Ms. Rosser, seconded by Mrs. Gray, on the recommendation of the Interim Superintendent to enter closed session at 7:33p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Township of Deptford has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:15p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Deptford will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy (HIB review);
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is: personnel.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. Action will be taken at the conclusion of closed session.

Motion carried unanimously.

RETURN TO PUBLIC SESSION

Motion by Mr. McDevitt, seconded by Ms. Rosser, to return to public session at 9:00p.m.

Motion carried unanimously.

COMMUNICATIONS – None

PUBLIC PORTION (agenda items only)

Mrs. Kryszczak opened the meeting for petitions from the floor regarding agenda items only.

Bob Abbott – County School Boards representative came out to visit. He spoke about New Jersey School Boards programs. He asked that Deptford support the Washington Township motion to allow Boards to pay for convention expenses under 50 miles.

Maria Gioffre – DASAS representative, asked for clarification on Personnel Items #7c and #7d. Dr. Blachford responded.

REPORTS

1. Interim Superintendent – Dr. Blachford reported on high school schedules and the background behind their creation.
2. Committees:
 - a. Policy – Linda Rosser, Chairperson – committee met and reviewed 10 policies
 - b. Personnel – Laura Newcomb, Chairperson – committee met, minutes were distributed
 - c. Curriculum – Stacy Gray, Chairperson – committee met, minutes were distributed
 - d. Finance – Mark Getsinger, Chairperson – nothing to report
 - e. Buildings & Grounds – Ed Kalinowski, Chairperson – there will be a meeting next month. Mr. McDevitt elaborated on the Planning Board Meeting at the Township
 - f. Shared Services – Laura Newcomb, Chairperson – nothing to report

POLICY

There were no items under Policy.

PERSONNEL

Mrs. Kryszczak stated there is one correction to be made. Mr. Dietz will be moved to 7b – Contract Personnel as Superintendent.

Motion by Mrs. Kryszczak, seconded by Mr. McDevitt, to table Item #7n until the next meeting:

- n. Approve the salary increases for all non-unit employees for the 2017-2018 and 2018-2019 school years according to the attached schedule. This schedule will apply to current employees of the District only. No consideration will be given to employees who have resigned between 7/1/2017 and 5/1/2018 (**Personnel Attachment 7n**).

Motion carried unanimously to table Item #7n until the next meeting.

Motion by Mrs. Gray, seconded by Mr. McDevitt, , on the recommendation of the Interim Superintendent to approve the following, except for Items #7c, #7k, and #7o:

1. RETIREMENTS, RESIGNATIONS AND TERMINATIONS

- a. Retirement of Margaret Megahan, bus aide, effective July 1, 2018.
- b. Resignation of Michael Nevins, mechanic, effective June 15, 2018.
- c. Resignation of Sherry Willis, Administrative Secretary to the Superintendent’s Office, effective June 22, 2018.

2. LEAVES OF ABSENCE

LEAVES OF ABSENCE	LEAVE REQUESTED	FEDERAL MEDICAL LEAVE	NJ FLA	USE OF SICK DAYS	Date rec'd in BO
70680368, Administration, Medical	5/7/18 - 6/1/18	Informational Only	N/A	sick 5/7/18 - 6/1/18	5/14/18
89782734, Maintenance, Medical	5/17/18 - 6/27/18	5/21/18 - 6/27/18	N/A	sick 5/17/18 & 5/18/18 personal 5/18/18 & 5/21/18 unpaid 5/21/19 - 6/27/18	5/7/18
7025793, PA, Medical	4/9/18 - 10/12/18	5/21/18 - 10/12/18	N/A	sick 4/9/18 - 5/17/18 personal 5/18/18 unpaid 5/18/18 - 10/12/18	5/16/18
70506860, SL, Maternity	10/1/18 - 2/13/19	12/3/18 - 2/13/19	12/3/18 - 2/13/19	sick 10/1/18 - 11/30/18 unpaid 12/3/18 - 2/13/19	5/4/18

3. TRANSFERS - NONE

4. EMPLOYMENT

- a. Samantha Deletto, substitute school nurse, effective May 23, 2018 for the remainder of the 2017-2018 school year, at a rate of \$175.00 per day (previously approved by the Board).
- b. Ashley Nock, LDTTC, District, effective September 1, 2018 through June 30, 2019 at a salary of \$58,855 (pending negotiations), MA+30, Step 4, as per the applicable Unit agreement (pending criminal history record clearance and all pertinent paperwork) (replacement for Alicea Davis who retired).
- c. Breanna Vicente, leave replacement Teacher of Art, District, effective September 4, 2018 through March 8, 2019 at a daily rate of \$290.00 (no benefits) (pending negotiations), BA, Step 1, as per the applicable Unit agreement (pending criminal history record clearance and all pertinent paperwork) (replacement for leave of absence).

5. PROMOTIONS - NONE

6. PROFESSIONAL DEVELOPMENT

DATE	CONFERENCE/WORKSHOP	LOCATION	SCHOOL	EMPLOYEE	REGISTRATION/MI LEAGE COST
06/06/17 & 06/07/18	NJASBO Conference	Atlantic City, NJ	Business Office	Reitzel, Todd	\$275.00

7. OTHER

- a. Tenure Acknowledgments
Annual tenure acknowledgments shall be issued for the 2018-2019 school year to all employees employed by the Board who have acquired tenure under the law as attached (**Personnel Attachment 7 - Pages 1-16, and 23**). No Board action is required.
- b. Contract Personnel
I move on the recommendation of the Superintendent to issue contracts to the following personnel for the 2018-2019 school year as attached (**Personnel Attachment 7 - Pages 17-20 and 23-24**).
- d. Reassignments, Retirements, and Resignations
Previously approved, no Board action is necessary as attached (**Personnel Attachment 7 - Pages 21-22**).
- e. Employment of Tutors
I move on the recommendation of the Superintendent to employ the following personnel, to be called as needed, no other benefits, effective for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 22**).
- f. Secretarial/Clerical, Accountant, Payroll/Bookkeeper, District Data Specialist, Network Specialist, Network & Systems Engineer, Computer Technician, Storeroom/Delivery Driver, Attendance Officer, District Registrar, and District Publication Writer
I move on the recommendation of the Superintendent to issue contracts to the following personnel for the 2018-2019 school year as attached (**Personnel Attachment 7 – Pages 23-24**).
- g. Bus Drivers, Mechanics, Bus Aides, Supervisor
I move on the recommendation of the Superintendent to issue contracts to the following personnel for the 2018-2019 school year as attached (**Personnel Attachment 7 – Pages 25-26**).
- h. Custodial, Grounds, Maintenance and Painter, Asst. Supervisors
I move on the recommendation of the Superintendent to issue contracts to the following personnel for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 27**).
- i. Cafeteria Workers, Cooks, Cafeteria Managers, Coordinator Satellite Department
I move on the recommendation of the Superintendent to issue contracts to the following personnel for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 28**).
- j. Service Aides (Playground/Cafeteria)
I move on the recommendation of the Superintendent to employ the following personnel, pending enrollment needs, for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 29**).
- l. Spartan Care
I move on the recommendation of the Superintendent to employ the following personnel, pending enrollment needs, for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 32**).
- m. All sports coaches be permitted to conduct practices on school grounds with their respective teams during the summer recess from June 23, 2018 - August 4, 2018 pursuant to all rules and regulations set forth by the NJSIAA.

Motion carried to approve all items except Item #7c, #7i, #7k, and #7o. Roll call vote (8-0).

Motion carried on Item #7i. Roll call vote (7-0-1) with Mr. Getsinger abstaining.

Motion by Ms. Rosser, seconded by Mr. McDevitt, on the recommendation of the Interim Superintendent to approve the following:

- c. Transfers
I move on the recommendation of the Superintendent that the following personnel be transferred for the 2018-2019 school year as attached (**Personnel Attachment 7 - Page 21**).
- k. Classroom, Special Education and Health Office Aides
I move on the recommendation of the Superintendent to employ the following personnel as aides, pending enrollment needs, for the 2018-2019 school year as attached (**Personnel Attachment 7 – Page 30-31**).
- o. **BE IT RESOLVED** that the Board approves the abolishment of the following positions, effective July 1, 2018 pursuant to Board Policy:
 - Assistant Superintendent

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent of Schools to give notice to the employee(s) of the abolishment of their position(s) and to provide said employee(s) with notice and such other benefits as are required by statutory, regulatory and/or contractual provisions.

Motion carried on Items #7c, #7k, and #7o. Roll call vote (5-0-3) with Mr. Getsinger, Mrs. Gray, and Dr. Scambia abstaining.

CURRICULUM

Motion by Mrs. Gray, seconded by Mr. Getsinger, on the recommendation of the Interim Superintendent to approve the following:

- 1. Submission of a District Application for Amendment of Interdistrict Public School Choice Program from our current grade 9 to 12 program to Kindergarten to 12 (**Curriculum Attachment 1**).

Motion carried. Roll call vote (8-0).

STUDENTS

Motion by Ms. Rosser, seconded by Mrs. Newcomb, on the recommendation of the Interim Superintendent to approve the following except for Item #10:

- 1. Field Trips as listed below:

DATE	DESTINATION	SCHOOL	PARTICIPATING CLASS/CLUB	TEACHER	ADMISSION COST	TRANSPORTATION COST
05/24/18	DHS	MMS	Band & Choir	Porco	\$0	\$0
05/31/18	Good Intent	Chick Fil A	Autism 2/3/4	Thompson	\$0	\$0

- 2. HIB Investigations as reported on the 5/8/2018 Board Meeting.
- 3. The 2019 Senior Trip to Walt Disney World in Orlando, Florida from March 18, 2019 to March 22, 2019.
- 4. The following High School athletic activities be approved as field trips for the 2018-2019 school year. These activities are school sponsored and transportation will be provided by the district. The Transportation Department will be notified prior to each event. In the case where a trip has an additional cost (admission fee) this cost will be incurred by the student.
 - a. Tri-County Conference Sportsmanship Workshops
 - b. The Dr. Warren J. McClain Touchdown Club of Southern NJ – Football Banquet/Luncheons

- c. The Brooks-Irvine Memorial Football Club- Banquets/Luncheons
- d. The Field Hockey Club of South Jersey – Banquets/Luncheons
- e. The South Jersey Soccer Association – Banquets/Luncheons
- f. The Al Carino Basketball Association – Banquets/Luncheons
- g. The Adam Taliaferro Association – Banquets and Activities
- h. The Tri-County Conference Scholar Athlete Breakfast
- i. The South Jersey Baseball Coaches Association – Banquets
- j. South Jersey Coaches Association – Banquets
- k. NJSIAA Workshops and Banquets
- l. The S.J. Wrestling Coaches Association – Banquets/Luncheons
- m. S.J. Track Coaches Association – Banquets/Luncheons
- n. Any and all events associated with the Tri-County Conference, the NJSIAA, The Adam Taliaferro Association or any sport related association in New Jersey
- o. Mock Trial – all rounds associated with Mock Trial competitions, scrimmages and any banquets/luncheons. Dates and times may vary due to availability of locations, weather, etc.

5. Joseph McKenna, board member, Monique Frazier, paraprofessional, and Dean Forbes, paraprofessional, be permitted to present diplomas to their children at the High School Graduation Ceremony on June 21, 2018.

6. School Bus Evacuation Drill as attached (**Students Attachment 6**).

7. Out of District placements per details below:

School	Program	Student ID	Tuition Rate	Other Billable Rates	Effective Date
REAL Regional	BD	500002271	\$35,490		4/10/18
Bankbridge Dev. Ctr.	Autistic	700005278		1:1 Aide \$39,960	4/23/18

8. Homebound Instruction placements as follows:

Student ID	Type	Placement	# of hrs per week	Cost	Start Date	End Date
400002396	Special Ed	Bridgeton Inspira	10	\$30.00/hr.	5/7/2018	TBD
100002760	Regular Ed	Brookfield Inspira	5	\$30.00/hr.	5/4/2018	TBD

Student ID	Grade	School	Start Date	End Date	Teachers
700000029	10	DHS	01/02/2018	04/13/2018	H. Riskie, C. Laganella, B. Fanning
600002121	11	DHS	03/05/2018		H. Riskie, M. Mortimer
700002534	9	DHS	03/27/2018		M. Mortimer
700000192	12	DHS	10/19/2017		C. Laganella, T. Shugarts
200002420	9	DHS	10/02/2017	10/16/2017	C. Schofield, L. Redmond, M. Woodrow
200002420	9	DHS	11/01/2017	11/17/2017	C. Schofield, L. Redmond, M. Woodrow
700000202	11	DHS	01/02/2018	02/02/2018	R. Voldish, C. Helwig
700000202	11	DHS	02/07/2018	04/23/2018	R. Voldish, C. Helwig
700000209	11	DHS	04/10/2018	04/26/2018	V. Gambale, M. Vilary
300000170	11	DHS	10/30/2017		C. Laganella, C. Helwig, Jen Davis
200002307	12	DHS	01/09/2018		C. Laganella, M. Mortimer
500000209	12	DHS	02/07/2018		C. Crowley

300000249	11	DHS	09/08/2017		M. Vilary, T. Shugarts, M. Gruber, C. Laganella
600000172	12	DHS	04/03/2018		R. Voldish
300000291	12	DHS	01/30/2018	03/28/2018	J. Ayer, E. Arendt
700002261	9	DHS	10/02/2017		C. Schofield & L. Redmond - eventually dropped and changed to M. Mortimer M. Poper M. Woodrow until 5/14, then being picked up by Y. Trejo
400002054	12	DHS	03/05/2018		C. Crowley
100002702	10	DHS	01/15/2018		T. Shugarts, Jen Davis, M. Mortimer
400002269	9	DHS	11/06/2017	11/14/2017	R. Voldish, T. Shugarts
400002269	9	DHS	03/27/2018	04/05/2018	C. Crowley
400002269	9	DHS	04/13/2018		C. Crowley
800002008	10	DHS	03/28/2018		C. Crowley
700002104	9	DHS	04/10/2018	05/04/2018	T. Shugarts, M Mortimer, M. Nicely (PARCC)
700003018	7	MMS	12/12/2017		T. Tuttle, K. Birosik
200002459	8	MMS	04/09/2018		T. Tuttle, S. Haumesser
700002324	8	MMS	03/02/2018		K. Griggs, P. Bolger
500002409	7	MMS	04/26/2018		K. Volpe, S. Haumesser
200002510	7	MMS	05/11/2018		T. Tuttle, S. Haumesser
400002256	7	MMS	04/10/2018		K. Griggs, J. Devecchio
700002836	7	MMS	04/12/2018		K. Volpe, J. Liguori
700003319	5	GI	04/03/2018		D. Hosmer
700003296	5	LT	01/23/2018		M. Tucci until she resigned, now B. Steen
800002371	6	LT	04/17/2018		K. Miller

9. Renew the District’s membership in NJSIAA and pay membership fees in the amount of \$2,150 for the 2018-2019 school year.

11. The Special Education High School Enrichment Program. This program is for classified students (juniors and seniors) who have not yet met their Math and/or ELA graduation testing requirement.
 Location: Deptford High School (A-109B and A-109D)
 Dates: Monday, July 9 – Thursday August 2
 7:30-12:30 for teachers
 8:00-12:15 for students
 Rate: \$30/hour
 Staff: 2 teachers
 Account #: 11-000-219-110-13-0 (not to exceed \$5,960)
 Teachers will also be allotted 4 hours for Pre-program Setup at a rate of \$30 per hour.

12. To allow Mr. Homan to take photographs at the Deptford High School Graduation practice. Mr. Homan will sit in the stands and will plan to be there for approximately 30 minutes.

13. Dr. Guarrera to complete athletic physicals in the summer of 2018.

Motion carried on all items except Item #10. Roll call vote (8-0).

Motion by Mrs. Newcomb, seconded by Mr. McDevitt, to approve the following:

10. The following GCIT students be permitted to participate in the 2018-2019 Football and Marching Band Programs:

Jordan Gray – Football
Thomas Torney – Football
Katelyn Sales – Marching Band

Ms. Rosser questioned, with regards to Item #10, whether we can ask them to pay. Mr. Marmero, School Solicitor stated he will research. Mr. McDevitt commented.

Motion carried. Roll call vote (6-0-2) with Mrs. Gray and Ms. Rosser abstaining.

FINANCE

Motion by Dr. Scambia, seconded by Ms. Rosser, on the recommendation of the School Business Administrator to approve the following:

1. Transfers in the 2017-2018 budget for the month of April, 2018 as attached (**Finance Attachment 1**).
2. Report of the Secretary and the Cash Report as attached (**Finance Attachments 2**). The Deptford Township Board of Education certifies that:
 - a. Board Secretary's Report is in accordance with 18A:17-36 and 18A:17-9 for the month of April, 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - b. The Cash Report is in accordance with 18A:17-36 and 18A:17-9 for the month of April, 2018. The Cash Report and Secretary's Report are in agreement for the month of April, 2018.
 - c. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - d. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-6.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-6.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Acceptance of a donation from The Spartans On The Sand Alumni Group in the amount of \$1,100 to go towards Project Graduation 2018.
4. Acceptance of a donation through DonorsChoose to Shady Lane Elementary School of the following:

Quantity 1 – HP-G4 14' Chromebook – Intel Celeron – 4GB (valued at \$219.01)
Quantity 1 – KC70 – Write & Wipe Lapboard – Set of 10 – (valued at \$28.99)
5. The purchase of three (3) – 54 passenger 2019 Thomas C2 School Buses in the amount of \$92,438.00 each (total \$277,314.00) from H.A. Dehart & Son, Inc., in the 2018-19 school year, under HCESC Award Bus Bid Trans #17-01B. Buses will be leased over 5 years, as budgeted in account 11-000-270-440 (**Finance Attachment 5**).
6. The purchase of two (2) – 24 passenger 2019 Thomas Minotour School Buses in the amount of \$55,812.66 each (total \$111,625.32) from H.A. Dehart & Son, Inc., in the 2018-19 school year, under HCESC Award Bus Bid Trans #17-01B. Buses will be purchased, as budgeted in account 12-000-270-733 (**Finance Attachment 6**).
7. Approval to bid leasing services for the purchase of School Buses and optional School Bus equipment through the Hunterdon County Educational Services Commission. HCESC will perform the bid on our behalf; award of the contract to a financial institution will be approved at a future meeting.

Mrs. Newcomb asked, with regards to Item #3, why donations have to be board approved. Dr. Blachford responded that usually all donations are board approved.

Motion carried. Roll call vote (8-0).

BUILDINGS AND GROUNDS

There were no items under Building and Grounds.

UNFINISHED BUSINESS

Mrs. Gray asked about budget in relation to purchasing for next year. Mr. Reitzel responded.

NEW BUSINESS

Mr. McDevitt commented about the Senior Night baseball game and how well it was attended.

Mrs. Kryszczak announced the following upcoming events:

- Thursday, May 24th: Middle School Jazz Band will play at the High School at 10:00a.m.
- Sunday, May 27th: Memorial Day Parade at Veteran’s Park at Oak Valley; Barbeque to follow.
- Saturday, June 9th: New Sharon Play at the High School at 12:30p.m.
- Wednesday, June 13: Middle School Jazz Band Concert with Choir at 7:00p.m.

Ms. Rosser asked about Class Night. Mrs. Kryszczak stated she will get that information.

PAYMENT OF BILLS

Motion by Mr. Getsinger, seconded by Dr. Scambia,, to approve the payment of the following bills, with funds available, per approval of the Interim Superintendent and the Finance Committee (**Bills List Attachment**):

Payment of:	Amount
General Bills	\$465,718.74
Cafeteria Bills	\$184,646.07
Total Bills	\$650,364.81

Motion carried. Roll call vote (8-0).

PUBLIC PORTION

Mrs. Kryszczak opened the meeting for petitions from the floor.

There were no comments from the public.

ADJOURNMENT

Motion by Mr. McDevitt, seconded by Mrs. Newcomb, to adjourn at 9:30p.m.

Motion carried unanimously.

Todd D. Reitzel
School Business Administrator/Board Secretary