

A regular meeting of the Board of Education of the Township of Deptford was held at the above place and date at 7:00p.m. prevailing time.

The meeting was called to order by Mrs. Susan David-Kryszczak at 7:00p.m.

Statement: In accordance with the Sunshine Law: Notice of this meeting has been provided to the South Jersey Times, the Courier Post, the District Website, and the Municipal Clerk of the Township of Deptford to be posted in a public place.

ROLL CALL OF MEMBERS

Present

Mark Getsinger
Stacy Gray
Ed Kalinowski
Susan David-Kryszczak
James McDevitt
Joe McKenna
Laura Newcomb
Linda Rosser
Frank Scambia

Absent

Also Present

Dr. Charles Blachford, Interim Superintendent
Mrs. Carolyn Morehead, Assistant Superintendent
Mr. Todd D. Reitzel, School Business Administrator/Board Secretary

Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Motion by Mr. McDevitt, seconded by Mrs. Newcomb, on the recommendation of the Superintendent to approve the Open Session minutes of the meeting held February 13, 2018 and Executive Session minutes of the meetings held January 30, 2018 and February 13, 2018.

Motion carried. Roll call vote (9-0).

PUBLIC PORTION (agenda items only)

Mrs. Kryszczak opened the meeting for petitions from the floor regarding agenda items only.

Joe Spross stated that he has been out of work for 8 months and would like to get his job back. Dr. Blachford stated that the Board does not hire and if Mr. Spross would call his office tomorrow, Dr. Blachford would be more than happy to meet with him.

COMMUNICATIONS

Dr. Blachford spoke about the spectacular ROTC program held today. He also stated that the district held a very valuable In-Service day on February 15th.

REPORTS

1. Superintendent – nothing to report
2. Committees:
 - a. Policy – Linda Rosser, Chairperson – policies on this agenda were presented at last meeting.
 - b. Personnel – Frank Scambia, Chairperson – Committee met, minutes will be sent out.
 - c. Curriculum – Stacy Gray, Chairperson – will reach out to Mr. Kanauss to set up a meeting.

- d. Finance – Mark Getsinger, Chairperson – nothing to report.
- e. Buildings & Grounds – Ed Kalinowski, Chairperson – met this evening, minutes will be sent out.
- f. Shared Services – Laura Newcomb, Chairperson – nothing to report.

POLICY

Motion by Mrs. Newcomb, seconded by Mr. Getsinger, on the recommendation of the Superintendent to approve the following:

1. Second reading of Policy 3437 – Military Leave (Revised) as attached (**Policy Attachment 1**).
2. Second reading of Policy 4437 – Military Leave (Revised) as attached (**Policy Attachment 2**).
3. Second reading of Regulation 5460.1 – High School Transcripts (M) (Revised) as attached (**Policy Attachment 3**).
4. Second reading of Policy 5516.01 – Student Tracking Devices (New) as attached (**Policy Attachment 4**).
5. Second reading of Regulation 7101 – Educational Adequacy of Capital Projects (Revised) as attached (**Policy Attachment 5**).
6. Second reading of Policy 7425 – Lead Testing of Water in Schools (New) as attached (**Policy Attachment 6**).
7. Second reading of Policy & Regulation 7440 – School District Security (M) (Revised) as attached (**Policy Attachment 7**).
8. Second reading of Policy & Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) (Revised) as attached (**Policy Attachment 8**).
9. Second reading of Policy 8507 – Breakfast Offer Versus Serve (M) (New) as attached (**Policy Attachment 9**).
10. Second reading of Policy 8630 – Bus Driver/Bus Aide Responsibility (M) (Revised) as attached (**Policy Attachment 10**).
11. Second reading of Regulation 8630 – Emergency School Bus Procedures (M) (Revised) as attached (**Policy Attachment 11**).
12. Second reading of Policy 9242 – Use of Electronic Signatures (New) as attached (**Policy Attachment 12**).

Motion carried. Roll call vote (9-0).

PERSONNEL

Motion by Dr. Scambia, seconded by Mrs. Gray, on the recommendation of the Superintendent to approve the following:

1. RETIREMENTS, RESIGNATIONS AND TERMINATIONS
 - a. Retirement of Monica Marino, teacher, effective July 1, 2018.
2. LEAVES OF ABSENCE

LEAVES OF ABSENCE	LEAVE REQUESTED	FEDERAL MEDICAL LEAVE	NJ FLA	USE OF SICK DAYS	Date rec'd in BO
70073416, Transportation, Medical	2/14/18 - 2/23/18	Not Eligible	N/A	2/14/18 - 2/23/18	2/14/18
70505011, CECC, Maternity, REVISION	3/12/18 - 11/2/18 previously approved 3/19/18 - 11/2/18	5/15/18 - 10/19/18	5/15/18 - 10/19/18	3/12/18 - 5/14/18 unpaid 5/15/18 – 11/2/18	2/20/18
15793169, HS, Medical, REVISION	12/22/17 - 2/28/18 previously approved 12/22/17 - 2/6/18	1/10/18 - 2/28/18	N/A	sick 12/22/17 - 1/9/18 unpaid 1/10/18 - 2/28/18	2/12/18

3. TRANSFERS – NONE

4. EMPLOYMENT

- a. Rachel McCalley, Part Time BSI Teacher, Lake Tract Elementary, effective March 1, 2018 for the remainder of the 2017-2018 school year at a salary of \$27,477.50 (50% of \$54,955) (prorated) (pending negotiations), BA, Step 5, as per the applicable Unit agreement (pending criminal history record clearance and all pertinent paperwork) (replacement for V. LaTorre who resigned).

5. PROMOTIONS - NONE

6. PROFESSIONAL DEVELOPMENT

DATE	CONFERENCE/WORKSHOP	LOCATION	SCHOOL	EMPLOYEE	REGISTRATION/MILEAGE COST
03/08/18 & 03/09/18	PCAST Training	Blackwood, NJ	Special Services	Nicely, Mike Scerbo, Jackie Ekey, Ruth	\$0
03/12/18	Charles Dumont & Son Inc.	Voorhees, NJ	Oak Valley School	Ivins, Genise	\$0
03/12/18	Charles Dumont & Sons Inc.	Voorhees, NJ	Lake Tract School	Scott, Christopher	\$0
03/12/18	Charles Dumont & Sons Inc.	Voorhees, NJ	CECC	Bonin, Patricia	\$0
03/16/18	Day of Distance Coaching Clinic	Villanova University	DHS	Ayer, Jonathan	\$0
05/08/18	Math in Practice: Everyday Strategies for Building Confident and Capable Learners	King of Prussia, PA	Shady Lane School	McHugh, Kathleen	\$249.00 registration paid for by Title IIA
05/08/18	Math in Practice: Everyday Strategies for Building Confident and Capable Learners	King of Prussia, PA	Shady Lane School	Schilling, Sharon	\$249.00 registration paid for by Title IIA

7. OTHER

- a. Christian Oebbecke, Sr., substitute aide, Twilight Program, effective February 28, 2018 for the remainder of the 2017-2018 school year at a rate previously approved by the Board.
- b. Jeanette Carelli, as a paraprofessional, to provide support to special education student 700000151 during HS after school activities for CRT’s and play practice on an as needed basis at the rate of \$25.00 per hour.
- c. Tyrone Quiles, as a paraprofessional, to provide support to special education student 999000025 during after school activities for the HS weight training program on an as needed basis at a rate of \$25.00 per hour.
- d. Susan Keller, Spartan Pride Tutor, Central Early Childhood Center, for the 2017-2018 school year, at a rate previously approved by the Board (pending criminal history record clearance and all pertinent paperwork).

Ms. Rosser stated, with regards to Item #1a, that Ms. Marino is a stellar individual and will be hard to replace. Mrs. Gray agreed.

Motion carried. Roll call vote (9-0).

CURRICULUM

Motion by Mr. McDevitt, seconded by Ms. Rosser, on the recommendation of the Superintendent to approve the following:

- 1. 2017-2018 Nursing Plan as attached (**Curriculum Attachment 1**).
- 2. The 2018-2019 Annual Update to the 2017-2020 Three-Year Preschool Program Plan (**Curriculum Attachment 2**)
- 3. Submission of the 2018-2019 Pre-School Education Act (PEA) Grant application to the State.

Ms. Rosser questioned Item #3 regarding the due date of the grant application. Mr. Reitzel stated it is due March 5th.

Motion carried. Roll call vote (9-0).

STUDENTS

Motion by Mr. Getsinger, seconded by Dr. Scambia, on the recommendation of the Superintendent to approve the following:

1. Home Instruction placements as follows:

Student ID	Type	Placement	# of hrs per week	Cost	Start Date	End Date
700002454	Regular Ed	PESI	10	\$30.00/hr	2/5/2018	TBD

2. Revised 2017-2018 School Calendar as attached (**Student Attachment 2**).

3. Field Trips as listed below:

DATE	DESTINATION	SCHOOL	PARTICIPATING CLASS/CLUB	TEACHER	ADMISSION COST	TRANSPORTATION COST
05/08/18	Storybook Land	CECC	Kindergarten Classes – (1/2 of grade attending)	Miller	\$15.50 per student	\$5.00 per student
05/09/18	Storybook Lane	CECC	Kindergarten Classes – (1/2 of grade attending)	Miller	\$15.50 per Student	\$5.00 per student
05/25/18	Eglington Cemetery	DHS	NJROTC	Ballister	\$0	\$5.00 per student
06/01/18	Hershey Park	DHS	NJROTC	Ballister	\$0	\$0

4. Out of District placements as follows:

School	Program	Student ID	Tuition Rate	Effective Date
Bankbridge Elementary	PSD	700005254	\$41,400	2/1/18
Bankbridge Development Center	PSD	700005237	\$37,800	2/20/18
Bankbridge HS-North	ED	700000490	\$39,600	2/20/18
Bankbridge Elementary	PSD	110000218	\$41,400	2/20/18

5. HIB Investigations as reported on the 2/13/2018 Board Meeting.

6. Acknowledgement of homeschooled student 800003026 effective February 21, 2018.

Mrs. Gray asked about the PARCC initiative and the delayed opening on those days. Dr. Blachford explained. Mrs. Gray asked about our infrastructure and access points being able to handle online traffic. Dr. Blachford responded that we were ready to handle the demand. Mrs. Morehead stated there would be a test run next week.

Motion carried. Roll call vote (9-0).

FINANCE

Motion by Mr. McDevitt, seconded by Mrs. Newcomb, on the recommendation of the School Business Administrator to approve the following:

1. Transfers in the 2017-2018 budget for the month of January, 2018 as attached (**Finance Attachment 1**).
2. Report of the Secretary and the Cash Report as attached (**Finance Attachments 2**). The Deptford Township Board of Education certifies that:

- a. Board Secretary’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - b. The Cash Report is in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2018. The Cash Report and Secretary’s Report are in agreement for the month of January, 2018.
 - c. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - d. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-6.10(c)4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-6.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. Disposal of technology items, which have no educational value, as attached (**Finance Attachment 3**). Equipment will be picked up by recycling company, Upcycle.

Motion carried. Roll call vote (9-0).

BUILDINGS AND GROUNDS

There were no items under Buildings and Grounds.

UNFINISHED BUSINESS

Mrs. Gray asked if we were moving forward with the RFP for the bank. Mr. Reitzel stated he could put something on the next agenda.

NEW BUSINESS

Mrs. Kryszczak mentioned the ROTC ceremony today and stated that it is always a professional and well-run event, which makes her proud. Ms. Rosser stated it was excellent and Mrs. Newcomb agreed.

Mrs. Gray asked about the budget process. Mr. Reitzel elaborated on deadlines being pushed back due to the Governor delaying his address. Mrs. Kryszczak asked about how the board will be receiving it. Mr. Reitzel explained.

Mrs. Gray asked about new hires coming in during the year receiving security procedures. Mrs. Morehead responded. Mrs. Gray asked about the entry system for doors and teachers having master keys. Mrs. Morehead explained.

Ms. Rosser stated she is concerned about Spartan Care kids after school and their safety with decreased staffing. She stated she is also concerned about high school students sneaking out to go to lunch and putting pencils in doors to be able to get back in.

Mrs. Kryszczak responded that it has been brought to Dr. Blachford’s attention regarding the pencils in the door. She stated that with regards to Spartan Care kids, she has communicated with the director regarding safety. She also stated that she has met with both the Chief of Police and police officers and stated that we are working hand in hand to get more security at our schools.

PAYMENT OF BILLS

Motion by Mr. Kalinowski, seconded by Mrs. Newcomb, to approve the payment of the following bills, with funds available, per approval of the Superintendent and the Finance Committee (**Bills List Attachment**):

Payment of:	Amount
General Bills	\$1,105,655.46
Cafeteria Bills	\$172,586.15
Total Bills	\$1,278,241.61

Motion carried. Roll call vote (9-0).

PUBLIC PORTION

Mrs. Kryszczak opened the meeting for petitions from the floor.

Marsha Cole asked about the status of the teacher’s contract. Dr. Blachford responded that progress has been made.

Michelle McArdle commented about the ROTC ceremony. She thanked Dr. Blachford for the letter he sent addressing her issues. She stated that a teacher in the high school posted on social media regarding school security. Dr. Blachford thanked Mrs. McArdle for her comments and also for going directly to the high school staff with her concerns.

Ginny Alcott thanked the Board for addressing school security concerns. She stated that the ROTC program is great and is proud of it because it has had a positive impact on her son. With regards to PARCC testing refusals, can they be emailed? Dr. Blachford responded that they could. She asked what the procedure is to use the cafeteria for project graduation and asked about personnel costs. Dr. Blachford responded that personnel costs could be discussed.

Karen Hill commented on her experience the morning of the threat to the high school. She asked about ways for parents to learn how to navigate social media. Dr. Blachford responded. Mrs. Newcomb asked what the township has to offer. Mrs. Kryszczak stated that she knows that the County offers something and would research it further. Discussion ensued. Mrs. Gray offered to email a link to a presentation from her school to Mrs. Hill.

Eric Priggemeier asked about what is being done to improve security at the schools. Dr. Blachford explained that we are working with the Chief of Police. He asked if there is any increased counseling available for students. Mrs. Kryszczak responded that it had been discussed. She stated that there has been an increased police presence at all of our schools. Mr. Priggemeier asked if there could be metal detectors. Mrs. Kryszczak responded that everything will be taken into consideration.

RESOLUTION AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Motion by Ms. Rosser, seconded by Mr. Getsinger, on the recommendation of the Superintendent to enter closed session at 7:39pm.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of the Township of Deptford has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Deptford will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy (HIB review and student residency hearings);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution. There will be no action taken at the conclusion of closed session.

Motion carried unanimously.

RETURN TO PUBLIC SESSION

Motion by Mr. McDevitt, seconded by Ms. Rosser, to return to public session at 8:27pm.

Motion carried unanimously.

ADJOURNMENT

Motion by Mrs. Gray, seconded by Mr. McDevitt, to adjourn at 8:28pm.

Motion carried unanimously.

Todd D. Reitzel
School Business Administrator/Board Secretary